



Vision: "A High Performing and competent Public Service providing high quality public service to the people"

Mission: "To provide and administer the Human Resource framework which promotes a highly skilled workforce that enables Ministries and Agencies to deliver their quality service to the people"

MEMORANDUM

P.O Box 68, Ph: (686) 21-611, Fax: (686) 21-145; Website: www.pso.gov.ki

From: Secretary PSO

To: All Secretaries,

Accountant General, MFED
Attorney General, AG's office
Auditor General, KNAO
Chairman, PSC
Chief Registrar, Judiciary
Clerk to Parliament, House of Parliament
Commissioner of Police, KPPS

File: 21/62

Date: 26/07/2011

Re: 2012 Revised Per Diem Rates

PSO wishes to circulate the 2012 revised per diem rates which is to be effective from 1/08/2012 to be used for travel claims until further notice.

The per diem rates is a revision of the current rates that is used by ministries which was circulated on 15/09/2008 and then revised sometimes in 2008 and which uses both the US and EURO currencies for some European countries. The basis of formulating this revised per diem rates is to use a single currency only for all countries/areas listed in the per diem rates, rather than providing 2 options of currency for any given country/area.

The per diem rate for other areas or "elsewhere" for India has also been included and is based on PSO circular dated 16/05/2006.

To ensure consistency across ministries/agencies, the Accountant General is asked to assist in ensuring that this copy of the per diem rates is used by members of the Accountancy Cadre in line ministries for the purpose of processing travel claims.

PSO welcomes comments for improvement on the per diem rates and is also willing to provide further assistance where needed.

A copy of the revised per diem rates is also available on our website (www.pso.gov.ki) for downloading.

Kam rabwa

Taare Uriam Aukitino

For Secretary, Public Service Office