



MEMORANDUM

From Secretary, PSO

To: All Secretaries
Attorney General
Chief Registrar
Commissioner of Police
Auditor General
Clerk to Parliament

cc: Secretary to Cabinet

File ref: 12/10

Date: 21st May, 2019

OVERDUE SALARY INCREMENTS

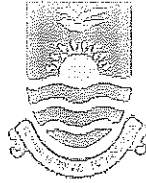
The Circular is reminding all on Cabinet's decision in its meeting No. 19/18 dated 29th March, 2018 that all applications for backdated claims inclusive of salary increments had to be dealt with by concerned Ministries/Agencies and Cabinet. NCS A. 11 had been abolished from NCS thus the claims beyond one year as a result of the administrative oversights as had been the common rationale be processed for Cabinet's approval.

2. Another equally important matter is that Senior Responsible Officers are kindly requested to sign '**under first sight**' on any current salary increment application for an employee to ensure that the concerned SRO is fully aware on staff salary matters.
3. A copy of PSO Circular dated is again attached for easy reference.

Kam rabwa


Ritite Tekiau

for Secretary, PSO



GOVERNMENT OF KIRIBATI
PUBLIC SERVICE OFFICE

From: Officer In Charge, PSO

To: All Secretaries
Attorney General
Chief Registrar
Commissioner of Police
Auditor General
Clerk to Parliament

Cc: Secretary to Cabinet

File ref: 12/10

Date: 17th April, 2018

DEADLINE FOR OVERDUE CLAIMS & SALARY INCREMENTS

Pertinent to Cabinet's decision in its meeting No. 19/18 dated 29th March, 2018 the Circular aims to remind all SROs that the deadline for overdue claims including salary increments is **Friday, 29th June, 2018.**

Further claims after the due date as above is a matter between the concerned SRO and Cabinet instead of forwarding to PSO under A. 11.

I would appreciate it if the information is disseminated to all Divisions/sectors under your respective portfolios to avoid inconveniences.

Kam rabwa

A handwritten signature in black ink, appearing to read 'Ritite Tekiau'.

Ritite Tekiau
Officer In Charge, PSO