

# **ESTABLISHMENT REGISTER**

## **2023**



**As presented to Parliament**

**GOVERNMENT OF KIRIBATI**

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## IMPORTANT NOTES

The Public Service Office (PSO) is the responsible Government agency for coordinating the formulation of the Government Establishment Register (ER) in accordance to the ER Framework as approved by Cabinet (*No. 39/19, 9<sup>th</sup> Aug, 2019*).

The guiding principles that underpin the ER Framework include:

- Rightsizing and rationalization of the ER based on government's national development goals, Motinnano and KV20;
- Linking Government's establishment (ER) with workforce development and service delivery, economic growth and national development;
- Analysis of cost implications against critical workforce demands, enhancing public service delivery and achievement of government's priorities
- Linking ER formulation with workforce demands, public service performance and efficiency and workforce capacity development.

As part of the ER Framework a criteria is also applied to making changes to the workforce establishment. The criteria range from establishing new positions, retitling of positions, and salary regarding/upgrading:

a. New positions:

- Associated with new developments/programs/functions (based on the KV20/government's strategic objectives) that the Ministry is implementing;
- Very critical & urgent for 2020 – i.e., if not supported, this will hinder overall operation and delivery of the Ministry's core services;
- Directly aligned with strengthening the 'CORE SERVICES' of the Ministry/Gov't agency;
- Cost neutral – cost implications need to be met by trading off existing vacancies. For those without vacancies, the following must have been examined:
  - The role of the new post cannot be assigned to existing positions;
  - If workload is the reason, there has to be proof that there has been expansion in the nature of work/responsibilities of the position (have to be related to the first three criteria). In addition, there has to be proof that attendance and performance of staff related to the position (Eg. in the unit/division) is very satisfactory.
  - There's no duplication of roles within and outside the Ministry, particularly with positions established on the outer islands. A whole of government approach should be applied when establishing positions that involved other Ministries.

b. Retitle of positions/divisions/units:

- Retitle made has to be reflective of the nature of the position;
- Have no cost or grading implications.

c. Salary regrading/upgrading:

- All proposals for salary upgrading will be dealt with separately and need to await implementation of the Job Evaluation (awaiting Cabinet's decision), hence salary upgrading will not form part of the ER process.
- Only on exceptional cases associated with correction of levels relative to exiting structure will be assessed on a case-by-case basis.

In formulating the ER2023, proposals are being streamlined to focus on urgent/critical needs for next year while also taking into account vacancies to ensure a more cost-effective outcome. Other workforce needs will be considered in a more strategic approach through a functional and structural review process in 2023. Nevertheless, the ER 2023 process still go through the same process applied in previous years such as:

- Step 1 -** Ministries draft and submit their ER2023 proposal using templates provided and submit to PSO for Assessment.
- Step 2 -** PSO assess submitted proposals and provides feedback and/or consults Ministries on the outcome
- Step 3 -** Ministries' proposals are finalized (based on the outcome of 2 above).
- Step 4 -** PSO compiles ER proposed changes for ER2023 for review and finalization by the Establishment Review Committee (ERC).
- Step 5 -** PSO, submits to Cabinet for approval changes to ER to be reflected in ER2023 based on the outcome of the ERC recommendations.
- Step 6 -** Based on Cabinet's approval, PSO incorporates changes to the ER (ER2023 is an outcome) and submits to MFED/NEPO for incorporation in the budget.

## Salary Scale wef 2018

Level	Gross		Level	Gross
L19-1	\$ 6,151.60		L8-1	\$ 15,750.80
L19-2	\$ 6,320.60		L8-2	\$ 16,055.00
L19-3	\$ 6,489.60			
L18-1	\$ 6,658.60		L7-1	\$ 16,359.20
L18-2	\$ 6,827.60		L7-2	\$ 16,663.40
L18-3	\$ 6,996.60			
L17-1	\$ 7,165.60		L6-1	\$ 17,035.20
L17-2	\$ 7,334.60		L6-2	\$ 17,407.00
L17-3	\$ 7,503.60			
L16-1	\$ 7,672.60		L5-1	\$ 17,778.80
L16-2	\$ 7,841.60		L5-2	\$ 18,150.60
L16-3	\$ 8,010.60			
L15-1	\$ 8,247.20		L4-1	\$ 18,522.40
L15-2	\$ 8,483.80		L4-2	\$ 18,894.20
L15-3	\$ 8,720.40			
L15-4	\$ 8,957.00		L3-1	\$ 20,381.40
L14-1	\$ 9,193.60			
L14-2	\$ 9,430.20		L2-1	\$ 21,294.00
L14-3	\$ 9,666.80			
L14-4	\$ 9,903.40			
L13-1	\$ 10,140.00			
L13-2	\$ 10,376.60			
L13-3	\$ 10,613.20			
L13-4	\$ 10,849.80			
L12-1	\$ 11,086.40			
L12-2	\$ 11,323.00			
L12-3	\$ 11,559.60			
L12-4	\$ 11,796.20			
L11-1	\$ 12,100.40			
L11-2	\$ 12,404.60			
L11-3	\$ 12,708.80			
L11-4	\$ 13,013.00			
L10-1	\$ 13,317.20			
L10-2	\$ 13,621.40			
L10-3	\$ 13,925.60			
L10-4	\$ 14,229.80			
L9-1	\$ 14,534.00			
L9-2	\$ 14,838.20			
L9-3	\$ 15,142.40			
L9-4	\$ 15,446.60			

## SUMMARY

DEPARTMENTS	2022			2023			Variance
	Permanent	SNP	Total	Permanent	SNP	Total	
Office of Te Beretitenti	73	1	74	75	1	76	2
Public Service Office	44	2	46	43	2	45	-1
Judiciary	90	0	90	90	0	90	0
Kiribati Police Service	459	146	605	459	146	605	0
Public Service Commission	8	0	8	8	0	8	0
Min. of Foreign Affairs & Immigration	66	1	67	68	1	69	2
Ministry of Internal Affairs	144	3	147	144	3	147	0
Ministry of Environment, Lands & Agricultural Development	210	3	213	213	3	216	3
Maneaba ni Maungatabu	63	0	63	63	0	63	0
Ministry of Tourism, Commerce, Industry & Cooperatives	106	0	106	106	0	106	0
Kiribati National Audit Office	46	0	46	46	0	46	0
Office of the Attorney General	34	0	34	35	0	35	1
Ministry of Fisheries & Marine Resources Development	172	8	180	171	12	183	3
Ministry of Health and Medical Services	927	13	940	926	13	939	-1
Ministry of Education	1508	240	1748	1511	242	1753	5
Ministry of Information, Communication & Transport Development	180	25	205	182	25	207	2
Ministry of Finance & Economic Development	229	5	234	227	5	232	-2
Ministry of Infrastructure & Sustainable Energy	202	13	215	208	13	221	6
Ministry of Employment & Human Resource	199	1	200	200	1	201	1
Ministry of Line & Phoenix Islands Development	202	4	206	202	4	206	0
Ministry of Women, Youth, Sport & Social Affairs	81	0	81	80	0	80	-1
Ministry of Justice	111	0	111	113	0	113	2
Leadership Commission	12	0	12	14	0	14	2
<b>Totals:</b>	<b>5107</b>	<b>524</b>	<b>5631</b>	<b>5187</b>	<b>468</b>	<b>5655</b>	<b>24</b>

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Office of the Beretitenti</u></b>				
<b><u>Headquarters</u></b>				
Beretitenti	Constitutional	1	1	
Secretary to the Cabinet	L2	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Private Secretary	L6-5	1	1	
Emergency Response Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	2	2	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Landscaper & Nurseryman	L19-18	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	2	2	
		16	16	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	3	3	
		5	5	
<b><u>Cabinet Secretariat</u></b>				
Senior Clerk to the Cabinet	L6-5	1	1	
Clerk to the Cabinet	L10-9/8-7	1	1	
		2	2	
<b><u>State House</u></b>				
Superintendent	L10-9/8-7	1	1	
Chef	L11-10/9-7	1	1	
Handyman	L17-16	1	1	
Laundress	L19-18/17-16	1	1	
House-keeper	L19-18/17-16	1	1	
House-maid	L19-18/17-16	1	1	
Gardener	L19-18/17-16	1	1	
Cleaner	L19-18	1	1	
		8	8	
<b><u>Climate Change &amp; Disaster Risk Management Division (formerly SNPU)</u></b>				
Director of Climate Change	L6-5/4	1	1	
Senior Policy Advisor (Strategic)	L6-5/4	1	1	
Senior Climate Change Officer	L6-5	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Office of the Beretitenti</u></b>				
National Disaster Risk Management Officer	L9-7/6-5	1	1	
Disaster Risk Reduction Officer	L9-7	1	1	
Adaptation Officer	L9-7	1	1	
		6	6	
<b><u>Kiribati Meteorological Services</u></b>				
Director Meteorological Services	L4	1	1	
Quality Assurance Officer	L6-5	1	1	
Climate Officer	L9-7	1	1	
IT Specialist	L10/9-7	1	1	
Oceanographer	L11-10/9-7	1	1	Reserved Without Provision
Senior Metrological Officer	L11-10/9-7	1	1	
Assistant Climate Officer	L11-10	1	1	
Forecaster	L11-10	1	1	
Station Technical Officer	L11-10	1	1	
Technician	L14-12	1	1	
Assistant Forecaster	L14-12	3	3	
Accounts Officer	L18-15/14-12	1	1	
CliDe Operator	L18-15	1	1	
Meteorological Observer	L18-15	13	13	
Support Officer	L19-18	1	1	
Driver	L19-18	1	1	
Carpenter	L19-18	1	1	
Cleaner	L19-18	1	1	
		32	32	
<b><u>MET Kiritimati Office</u></b>				
Senior Metrological Observer	L11-10/9-7	1	1	
		1	1	
<b><u>Supernumerary Posts</u></b>				
Senior Forcaster	L9-7/6	0	1	new post.
Meteorological Outreach Officer	L12-10/9-7	0	1	new post. RWP
		0	2	
<b><u>Communication Unit (Formerly Press Liaising Unit)</u></b>				
Senior Communication Officer	L6-5	1	1	
Media Technical Officer	L11-10/9-7	1	1	Reserved Without Provision
Commuinication Officer	L12-10/9-7	1	1	
		3	3	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Office of the Beretitenti</b>				
<b><u>Supernumerary Posts</u></b>				
Administration Assistant	L12-11	1	1	
		1	1	
<b>Total Permanent Posts</b>		73	75	
<b>Total Supernumerary Posts</b>		1	1	
<b>Total</b>		74	76	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Public Service Office</u></b>				
<b><u>Policy Development &amp; Support Services</u></b>				
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Assistant Secretary	L10-9/8-7	2	2	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	3	3	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
		12	12	
<b><u>Planning Unit</u></b>				
Senior Project & Planning Officer	L6-5	1	1	
Project Officer	L10-9/8-7	1	1	
		2	2	
<b><u>ICT Division</u></b>				
Director of ICT	L4	1	0	transferred to MICT
Senior ICT Officer	L6-5	1	1	
ICT Officer	L10-9/8-7	2	2	
Assistatnt ICT Officer	L11-10	1	1	
ICT Helpdesk Officer	L13-12	1	1	
		6	5	
<b><u>Human Resource Developmnet &amp; Management Center</u></b>				
Director of HRMC	L4	1	1	
Deputy Director HRMC	L5	1	1	
Senior Human Resource Officer	L6	1	1	
Senior Human Resource Officer	L6	1	1	
Human Resource Officer	L9-7	3	3	
Senior Assistant HR Officer	L12-10	3	3	
Assistant Human Resource Officer	L15-13	1	1	
Assistant Human Resource Officer	L15-13	1	1	
		12	12	
<b><u>Public Sector Performance &amp; Services Management Section</u></b>				
Director PSPSM	L4	1	1	
Senior Public Service Integrity & Corruption Contrl Officer	L6-5	1	1	
National Customer Service/ ServcesDelivery Improvement Coordinator	L6-5	1	1	
Senior Public Service Inspector	L6-5	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Public Service Office</b>				
Public Sector Inspector	L10-9/8-7	3	3	
Public Service Integrity & Corruption Control Officer	L10-9/8-7	2	2	
Complaint Management Officer	L15-13	3	3	
		12	12	
<b>Supernumerary Posts</b>				
Administrative Officer CI 3	L6-5	1	1	
Administrative Officer CI 4	L10-9/8-7	1	1	
		2	2	
<b>Total Permanent Posts</b>		44	43	
<b>Total Supernumerary Posts</b>		2	2	
<b>Total</b>		46	45	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Judiciary</b>				
<b><u>Headquarters</u></b>				
Chief Justice	Constitutional	1	1	
Puisne Judge	Constitutional	1	1	
Chief Registrar	L4	1	1	
Deputy Chief Registrar	L6-5	1	1	
Magistrates Class I	L8-7	6	6	
Deputy Executive Director	L9-7/6-5	1	1	formerly Judicial Development & Public Relations Officer
Senior Registrar	L9-7	1	1	
Magistrates Class II	L11-10/9	6	6	
Office Administrative Officer	L11-10	1	1	
IT Manager	L11-10	1	1	
Registrar	L12/11-10	0	1	new post
Senior Court Clerk	L12/11-10	2	1	1 retitled to create Registrar post
Executive Secretary	L13-12/11-10	1	1	
IT Officer	L13-12	1	1	
Case Manager	L13-12	3	3	
Interpreter	L14-12	3	3	
Courts Technology Officer	L18-16/15-14	2	1	1 retitled to HCRC
Registry Clerk	L18-15	1	1	
Sheriff	L18-15	1	1	
Driver	L19-18	2	2	
Cleaner	L19-18	2	2	
		38	37	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	1	1	
		3	3	
<b><u>Magistrate Division</u></b>				
Chief Magistrate	L4	1	1	
Principial Magistrate	L5	2	2	
Senior Magistrate	L6	1	1	
High Court Case Manager	L13-12	1	1	
IT Officer	L14-13	1	1	
Court Clerk	L16-15/14-12	36	36	
High Court Registry Officer	L18-15	1	2	1 new post. Formerly Court Registry Officer
Archivist Officer	L18-16	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Judiciary</u></b>				
Bailiff	L19-18	3	3	
		47	48	
<b><u>Technical Division</u></b>				
Executive Director	L6-5	1	1	formerly Judicial Technical Officer
		1	1	
<b><u>Supernumerary Post</u></b>				
Maid	L19-18	1	1	
		1	1	
<b>Total Permanent Posts</b>		90	90	
<b>Total Supernumerary Posts</b>		0	0	
<b>Total</b>		90	90	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Kiribati Police Service</u></b>				
<b><u>Headquarters</u></b>				
Commissioner of Police	L3	1	1	
Deputy Commissioner of Police	L4	2	2	
Director of Corporate Services	L4	1	1	
Assistant Commissioner	L5	4	4	
Superintendent	L6	7	7	
OIC Human Resource Management	L9-7	1	1	
Inspector	L10-9/8-7	23	23	
OIC Information Technology	L11-10/9-7	1	1	
Public & Media Relations Officer	L12-10/9-7	1	1	
Assistant HR Officer	L12-11	1	1	
IT Assistant	L12-11	1	1	
Sergeant	L12-11	77	77	
Police Mechanics	L13-12	3	3	
Constable	L16-15/14-13	282	282	
Police Driver	L19-18	4	4	
Assistant Storeman	L19-18	1	1	
Switchboard Operator	L19-18	4	4	
Cleaner	L19-18	2	2	
		416	416	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	4	4	
		6	6	
<b><u>Civilian Staff</u></b>				
Office Manager	L12-11	1	1	
Store Manager	L14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	4	4	
		6	6	
<b><u>Kiritimati Branch</u></b>				
Superintendent	L6	1	1	
Inspector	L10-9/8-7	3	3	
Sergeant	L12-11	2	2	
Constable	L16-15/14-13	25	25	
		31	31	
<b><u>Supernumerary Posts</u></b>				
Special Sergeant	Special Rate	20	20	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Kiribati Police Service</b>				
Special Constable	Special Rate	126	126	
		146	146	
<b>Total Permanent Posts</b>		459	459	
<b>Total Supernumerary Posts</b>		146	146	
<b>Total</b>		605	605	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Public Service Commission</b>				
<b><u>Headquarters</u></b>				
Chairman	L3	1	1	
Senior Assistant Secretary	L6-5	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Chauffer	L18-17	1	1	
Cleaner	L19-18	1	1	
		7	7	
<b><u>Accounts Section</u></b>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<b>Total Permanent Posts</b>		8	8	
<b>Total Supernumerary Posts</b>		0	0	
<b>Total</b>		8	8	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Foreign Affairs &amp; Immigration</u></b>				
<b><u>Admin., Policy and Supports Services</u></b>				
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Protocol Officer	L10-9	1	1	
Development Coordination Officer	L11-10/9-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Assistant Protocol Officer	L15-14	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
		13	13	
<b><u>Multilateral Affairs</u></b>				
Director	L4	1	1	
Deputy Director	L6-5	1	1	
Desk Officer	L11-10/9-7	2	2	
		4	4	
<b><u>Kiribati Permanent Mission to the UN</u></b>				
Ambassador	L3	1	1	
Deputy Head of Mission	L4	1	1	
First Secretary	L6-5/4	1	1	
Third Secretary	L9-7/6-5	1	1	
Coordination & Project Officer	L11-10/9-7	1	1	
Driver	Special Rate	1	1	
		6	6	
<b><u>Asia Pacific</u></b>				
Director	L4	1	1	
Deputy Director	L6-5	1	1	
Desk Officer	L11-10/9-7	1	1	
		3	3	
<b><u>Kiribati Embassy People's Republic of China</u></b>				
Ambassador	L3	1	1	
First Secretary	L6-5/4	1	1	
Trade Economic Officer	L6-5	1	1	
Executive Assistant	Special Rate	1	1	
Driver	Special Rate	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Foreign Affairs &amp; Immigration</u></b>				
		5	5	
<b><u>Kiribati High Commission Fiji</u></b>				
High Commissioner	L3	1	1	
First Secretary	L6-5/4	1	1	
Education Attache	L6	1	1	
Third Secretary	L8-7/6-5	1	1	
Executive Assistant	Special Rate	1	1	
Student Counsellor	Special Rate	0	1	new post. [Cab.Dec]
Account Assistant	Special Rate	0	1	new post. [Cab.Dec]
Office Assistant	Special Rate	1	1	
Handyman	Special Rate	1	1	
Security Guard	Special Rate	3	3	
Maid	Special Rate	1	1	
Driver	Special Rate	1	1	
		12	14	
<b><u>Kiribati Geneva Mission - new</u></b>				
Ambassador	L3	1	1	RWP
First Secretary	L6-5/4	1	1	RWP
Driver	Special Rate	1	1	RWP
		3	3	
<b><u>APS Supernumerary Posts</u></b>				
Deputy High Commissioner	L4	1	1	
		1	1	
<b><u>Immigration Services</u></b>				
Director of Immigration	L4	1	1	
Deputy Director	L6-5	1	1	
Senior Immigration Officer	L9-7	1	1	
Assistant Senior Immigration Officer	L13-12/11-10	2	3	1 new, retitled from Citizen Officer
Passport Officer	L14-12	4	4	
Immigration Officer	L15-14	3	3	
Assistant Immigration Officer	L18-15	3	3	
		15	16	
<b><u>Kiritimati Branch</u></b>				
Immigration Officer	L15-14	2	2	
Assistant Immigration Officer	L18-15	2	2	
		4	4	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Foreign Affairs &amp; Immigration</b>				
<b><u>Citizenship Unit</u></b>				
Citizen Officer	L13-12	1	0	retitled to ASIO (immigration)
		1	0	
<b>Total Permanent Posts</b>		66	68	
<b>Total Supernumerary Posts</b>		1	1	
<b>Total</b>		67	69	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Internal Affairs</u></b>				
<b><u>Headquarters</u></b>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	5	5	
Chauffeur	L18-17	1	1	
Driver	L19-18	3	3	
Cleaner	L19-18	2	2	
		19	19	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	2	2	
		4	4	
<b><u>ICT Division</u></b>				
IT Specialist	L10-9/8-7	1	1	
Help Desk	L13-12	1	1	
		2	2	
<b><u>Election Unit</u></b>				
Principal Election Officer	L6-5/4	1	1	
Senior Election Officer	L11-10/9-7	1	1	
		2	2	
<b><u>Cultural Division</u></b>				
Director Cultural/ Museum	L4	1	1	
Senior Museum Officer	L6-5	1	1	
Senior Cultural Officer	L6-5	1	1	
Cultural Promotion Officer	L8-7	1	1	
Museum Curator Officer	L11-10/9-7	1	1	
Cultural Officer	L11-10/9-7	1	1	
Multimedia Officer	L12-11/10-9	1	1	
Assistant Museum Officer	L13-12	1	1	
Assistant Cultural Officer	L13-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Internal Affairs</u></b>				
Security Guard/Caretaker	L19-18	1	1	
Cleaner	L19-18	1	1	
		12	12	
<b><u>Local Government Section</u></b>				
Director of Local Government	L4	1	1	
Senior Local Government Internal Auditor	L6-5	1	1	
Senior Local Government Officer	L6-5	1	1	
Senior Urban Management Officer	L6	1	1	
Urban Management Officer	L9-7	1	1	
Local Government Officer	L9-7	1	1	
Local Government Auditor	L9-7	2	2	
Island Council Clerk	L9-7	23	23	
Senior Assistant Local Government Internal Auditor	L12-10	3	3	
Senior Assistant Urban Management Officer	L12-11	1	1	
Island Council Treasurer	L14-12	3	3	
Assistant Local Gov't Officer	L14-12	2	2	
Assistant Local Government Internal Auditor	L14-12	6	6	
Council Finance Clerk	L19-18	23	23	
		69	69	
<b><u>Outer Island Maintenance Unit</u></b>				
Local Government Maintenance Officer	L12-10	1	1	
Senior Assistant Local Government Maintenance Officer	L14-12	1	1	
Assistant Maintenance Officer	L19-18/17-16	1	1	
		3	3	
<b><u>Rural Planning Unit</u></b>				
Director of Rural Planning	L4	1	1	
Deputy Director	L5	1	1	
Senior Rural Development Officer	L9-7	2	2	
Rural Development Officer	L11-10/9	5	5	
Island Development Officer	L14-12	23	23	
Island Procurement Officer	L18-15	1	1	
		33	33	
<b><u>Supernumerary Posts</u></b>				
Senior Election Officer	L11-10/9-7	1	1	
Assistant Election Officer	L14-12	1	1	
Security Guard/Caretaker	L19-18	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Internal Affairs</b>				
		3	3	
<b>Total Permanent Posts</b>		144	144	
<b>Total Supernumerary Posts</b>		3	3	
<b>Total</b>		147	147	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Environment, Lands and Agricultural Development</b>				
<b><u>Headquarters</u></b>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior IT Officer	L6-5	1	1	
Senior Project Officer	L6-5	1	1	
Senior Assistant Secretary	L6-5	1	1	
Program Manager (PIPA & SLIMPA)	L6-5	0	1	new post. Cab. Ext: 11/12
Biodiversity Conservation Officer	L9-7	0	1	new post. Cab. Ext: 11/12
Project Officer	L9-7	2	2	
Assistant Secretary	L10-9/8-7	1	1	
IT Specialist	L10-9	1	1	
Biodiversity Conservation Assistant (Kanton)	L11-10	0	1	new post. Cab. Ext: 11/12
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	3	3	
Chauffeur	L18-17	1	1	
Driver	L19-18	2	2	
Cleaner	L19-18	1	1	
		19	22	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	3	3	
		5	5	
<b><u>Agriculture Division</u></b>				
Director of Agriculture	L4	1	1	
Deputy Director of Agriculture	L5	1	1	
Principal Agricultural Officer	L6	1	1	
Senior Agricultural Officer	L9-7	4	4	
Agricultural Officer	L11-10	6	6	
Assistant Agricultural Officer	L13-12	6	6	
Agricultural Assistant	L16-14	23	23	
Storeman Grade II	L17-16	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Stockman	L19-18	8	8	
Nurseryman	L19-18	22	22	
Driver	L19-18	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Environment, Lands and Agricultural Development</u></b>				
Carpenter	L19-18	1	1	
Cleaner	L19-18	2	2	
Driver	L19-18	1	1	formerly Security Guard
		79	79	
<b><u>Accounts Section</u></b>				
Accounts Officer	L18-15/14-12	2	2	
		2	2	
<b><u>Kiritimati Branch</u></b>				
Principal Agriculture Officer	L6	1	1	
Senior Agricultural Officer	L9-7	1	1	
Assistant Agricultural Officer	L13-12	1	1	
Agricultural Assistant	L16-14	1	1	
Stockman	L19-18	2	2	
Nurseryman	L19-18	4	4	
Security Guard	L19-18	1	1	
Driver	L19-18	1	1	
		12	12	
<b><u>Environment &amp; Conservation Division</u></b>				
Director of Environment	L4	1	1	
Deputy Director of Environment	L5	1	1	
Program Manager (EMIS)	L6	1	1	
Program Manager (WACMOS)	L6	1	1	
Program Manager (BCCS)	L6	1	1	
Program Manager (LCS)	L6	1	1	
Senior Environment Data Analyst	L7-6	1	1	
Senior Environmental Inspector	L7	1	1	
Senior Biodiversity Conservation Officer	L9-7	1	1	
Senior Environment Information System Officer	L9-7	1	1	
Senior Chemical/Hazardous Waste Management Officer	L11-10/9-7	1	1	
Climate Change Planning Officer	L11-10/9-7	1	1	
Environment Outreach Officer	L11-10/9-7	1	1	
Solid Waste Management Officer	L11-10/9-7	1	1	
Environment Inspector	L11-10/9-7	3	3	
Environment Prosecution Officer	L11-10	1	1	RWP
Environment Impact Assessment Officer	L11-10	1	1	
Assistant Environment Inspector	L11-10	1	1	
Biodiversity Conservations Officer	L11-10	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Environment, Lands and Agricultural Development</u></b>				
Assistant Impact Assessment Officer	L13-12	1	1	
Assistant Environment Outreach Officer	L13-12	1	1	
Assistant Solid Waste Management Officer	L13-12	1	1	
Multi Office Assistant	L19-18	2	2	
		26	26	
<b><u>Lands Management Division</u></b>				
Director of Lands	L4	1	1	
Deputy Director of Lands	L5	1	1	RWP
Chief Lands Surveyor	L6-5	1	1	
Chief Lands Planning Officer	L6-5	1	1	
Chief Land Management Officer	L6-5	1	1	
Land Registrar	L11-10/9-7	1	1	
Senior Cartographer	L11-10/9-7	1	1	
Land Valuer	L11-10/9-7	1	1	
Senior Land Management Officer	L11-10/9-7	1	1	
Senior Land Planning Officer	L11-10/9-7	1	1	
Senior Lands Surveyor	L11-10/9-7	1	1	
Assistant IT Officer	L13-12	1	1	
Land Administrative Officer	L13-12	1	1	
Land Planning Officer	L13-12	2	2	
Land Management Officer	L13-12	1	1	
Deceased Estate Officer	L13-12	1	1	
Cartographer	L13-12	2	2	
Lands Surveyor Grd I	L13-12	3	3	
Lease Payment Officer	L15-14	1	1	
Land Management Receptionist	L15-14	1	1	
Development Enforcement Officer	L15-14	1	1	
Assistant Lands Surveyor	L15-14	4	4	
Storeman/ Assistant Land Inspector	L17-16	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Inspection & Survey Assistant	L19-18/17-16	6	6	
Gardener	L19-18	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
		40	40	
<b><u>Kiritimati Branch</u></b>				
Chief Land Management Officer	L6-5	1	1	
Senior Land Surveyor	L11-10/9-7	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Environment, Lands and Agricultural Development</b>				
Lands Surveyor Grd I	L13-12	2	2	
Land Management Liaison Officer	L13-12	1	1	
Land Planning Officer	L13-12	1	1	
Cartographer	L13-12	1	1	
Assistant Lands Surveyor	L15-14	1	1	
Land Management Revenue/Registry Clerk	L18-15/14-12	1	1	
Survey Field Assistant	L19-18/17-16	2	2	
Office Cleaner	L19-18	1	1	
		12	12	
<b>Wildlife Unit - Kiritimati</b>				
Senior Wildlife Officer (WCU BCCS)	L9-7	1	1	
Senior Environment Officer (LCS WMPPS EDIMS)	L9-7	1	1	
Wildlife Officer	L11-10/9	1	1	
Environment Officer (Licensing Compliance)	L11-10	1	1	
Assistant Wildlife Officer	L14-12	3	3	
Wildlife Assistant	L18-15	5	5	
		12	12	
<b>Supernumerary Posts</b>				
Land Commissioner	L9-7	3	3	
Cartographer	L13-12	1	1	
Lands Surveyor Grd I	L13-12	1	1	
Inspection & Survey Assistant	L19-18/17-16	1	1	
		6	6	
<b>Total Permanent Posts</b>		210	213	
<b>Total Supernumerary Posts</b>		3	3	
<b>Total</b>		213	216	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Maneaba ni Maungatabu</u></b>				
<b><u>Headquarters</u></b>				
Speaker	Constitutional	1	1	
Parliament Members	Constitutional	31	31	
Clerk to Parliament	L3	1	1	
Deputy Clerk to Parliament	L4	1	1	
Parliamentary Counsel	L5	1	1	
IT Specialist	L9-7	1	1	
Senior Librarian	L10-9/8-7	1	1	
Public Education & Outreach Officer	L11-10/9-7	1	1	
Hansard Editor	L11-10/9-7	1	1	
IT Assistant	L12-11	1	1	
Office Services Supervisor	L12-11	1	1	
Executive Officer	L13-12/11-10	1	1	
Research and Table Officer	L15-13	1	1	
Librarian	L15-14	1	1	
Transcriber	L15-14	3	3	
Office Services Assistant	L18-15/14-12	1	1	
Chauffeur	L18-17	1	1	
Driver	L19-18	1	1	
Handyman	L19-18	1	1	
Security Guard	L19-18	1	1	
Gardener	L19-18	1	1	
Cleaner	L19-18	3	3	
		56	56	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	2	2	
		4	4	
<b><u>Parliament Committee</u></b>				
Committee Secretary	L11-10/9-7	2	2	
Transcriber	L15-14	1	1	
		3	3	
<b>Total Permanent Posts</b>		63	63	
<b>Total Supernumerary Posts</b>		0	0	
<b>Total</b>		63	63	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Tourism, Commerce, Industry &amp; Cooperatives</u></b>				
<b><u>Headquarters</u></b>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Business Regulatory Specialist	L6-5	1	1	
Project Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	3	3	
Chauffeur	L18-17	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	2	2	
		16	16	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	3	3	
		5	5	
<b><u>ICT &amp; BIU Division</u></b>				
Senior ICT Officer	L6-5	1	1	
ICT Officer	L9-7	1	1	
ICT Helpdesk	L13-12	1	1	
Assistant Business Information Officer	L13-12	1	1	
Data Entry Officer	L18-15	1	1	
		5	5	
<b><u>BUSINESS PROMOTION CENTRE</u></b>				
Director of BPC	L4	1	1	
		1	1	
<b><u>Quality Promotion Division</u></b>				
Senior Quality Promotion Officer	L6-5	1	1	
Quality Promotion Officer	L11-10/9-7	2	2	
Assistant Quality Promotion Officer	L15-14/13-12	2	2	
		5	5	
<b><u>Investment Promotion Division</u></b>				
Senior Investment Promotion Officer	L6-5	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Tourism, Commerce, Industry &amp; Cooperatives</u></b>				
Investment Promotion Officer (Compliance/Aftercare)	L11-10/9-7	1	1	
Investment Officer (Marketing/Promotion)	L11-10/9-7	1	1	
Investment Information Officer	L11-10/9-7	1	1	
E-Trade Promotion Officer	L15-14/13-12	1	1	
Assistant Investment Officer	L15-14/13-12	1	1	
Security Guard	L19-18	1	1	
		7	7	
<b><u>Trade Promotion Division</u></b>				
Senior Trade Officer	L6-5	1	1	
Trade Officer	L11-10/9-7	2	2	
Assistant Trade Officer	L15-14/13-12	2	2	
		5	5	
<b><u>Industry Development &amp; Promotion Division</u></b>				
Senior Industry Officer	L6-5	1	1	
Industry Marketing Officer	L11-10/9-7	1	1	
Assistant Industry Promotion Officer	L15-14/13-12	1	1	
		3	3	
<b><u>Business Promotion Division</u></b>				
Business Promotion Officer	L11-10/9-7	1	1	
Credit Union Promotion Officer	L11-10/9-7	1	1	
Co-operative Promotion officer	L11-10/9-7	1	1	
Assistant Cooperative Promotion Officer	L15-14/13-12	1	1	
Assistant Credit Union Promotion Officer	L15-14/13-12	1	1	
Assistant Business Promotion Officer	L15-14/13-12	1	1	
		6	6	
<b><u>BUSINESS REGULATORY CENTRE</u></b>				
Director of BRC	L4	1	1	
		1	1	
<b><u>Consumer Protection Division</u></b>				
Senior Consumer Protection Officer	L6-5	1	1	
Consumer Protection Officer	L11-10/9-7	1	1	
Price Monitoring Officer	L11-10/9-7	1	1	
Assistant Consumer Protection Officer	L15-14/13-12	1	1	
Assistant Price Monitoring Officer	L15-14/13-12	1	1	
		5	5	
<b><u>Metrology Division</u></b>				
Metrology Officer	L11-10/9-7	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Tourism, Commerce, Industry &amp; Cooperatives</u></b>				
Assistant Metrology Officer	L15-14/13-12	1	1	
		2	2	
<b><u>Cooperative &amp; Credit Union Regulatory &amp; Compliance Division</u></b>				
Senior Cooperative & Credit Union Officer	L6-5	1	1	
Cooperative Regulatory Officer	L11-10/9-7	1	1	
Credit Union Regulatory Officer	L11-10/9-7	1	1	
Assistant Credit Union Regulatory Officer	L15-14/13-12	1	1	
Assistant Cooperative Regulatory Officer	L15-14/13-12	1	1	
		5	5	
<b><u>Intellectual Property Division</u></b>				
Senior Intellectual Property Officer	L6-5	1	1	
Intellectual Property Officer	L11-10/9-7	1	1	
Copyright Officer	L11-10/9-7	1	1	
Assistant Copyright Officer	L15-14/13-12	1	1	
Assistant Intellectual Property Officer	L15-14/13-12	1	1	
		5	5	
<b><u>Business &amp; Companies Registry &amp; Compliance Division</u></b>				
Senior Business & Companies Registry Officer	L6-5	1	1	
Companies Registry Officer	L11-10/9-7	1	1	
Business Registry Officer	L11-10/9-7	1	1	
Assistant Business Registry Officer	L15-14/13-12	1	1	
Assistant Companies Registry Officer	L15-14/13-12	1	1	
		5	5	
<b><u>Tourism Division</u></b>				
Director of Tourism	L4	1	1	
Principal Tourism Officer	L5	2	2	
Senior Tourism Officer	L6	4	4	
Tourism Officer	L11-10/9-7	7	7	
Assistant Tourism Officer	L15-14/13-12	3	3	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
		18	18	
<b><u>Support Unit (Kiritimati Office)</u></b>				
Assistant Business Information Officer	L13-12	1	1	
Accounts Officer	L18-15/14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Tourism, Commerce, Industry &amp; Cooperatives</b>				
		5	5	
<b><u>Business Promotion Unit (Kiritimati Office)</u></b>				
Senior Business Promotion Officer	L9-7/6-5	1	1	
Business Promotion Officer	L11-10	1	1	
Assistant Business Promotion Officer	L13-12	1	1	
Assistant Business Promotion Officer	L13-12	1	1	
		4	4	
<b><u>Business Regulatory Unit (Kiritimati Office)</u></b>				
Business Regulatory Officer	L11-10	1	1	
Assistant Business Regulatory Officer	L13-12	1	1	
Assistant Business Regulatory Officer	L13-12	1	1	
		3	3	
<b>Total Permanent Posts</b>		106	106	
<b>Total Supernumerary Posts</b>		0	0	
<b>Total</b>		106	106	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Kiribati National Audit Office</u></b>				
<b><u>Headquarters</u></b>				
Auditor General	Constitutional	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Driver	L19-18	2	2	
Cleaner	L19-18	2	2	
		9	9	
<b><u>Accounts Unit</u></b>				
Assistant Accountant	L12-11/10	1	1	
		1	1	
<b><u>Information Communication Technology Unit</u></b>				
Principal IT Auditor	L4	1	1	
Assistant IT Auditor	L12-11/10	1	1	
		2	2	
<b><u>Central Government Unit</u></b>				
Principal Auditor	L4	1	1	
Senior Auditor	L8-7/6-5	1	1	
Auditor	L10-9/8	2	2	
Assistant Auditor	L12-11/10	1	1	
Examiner of Accounts	L18-15/14-12	3	3	
		8	8	
<b><u>Local Government Unit</u></b>				
Principal Auditor	L4	1	1	
Senior Auditor	L8-7/6-5	1	1	
Auditor	L10-9/8	1	1	
Assistant Auditor	L12-11/10	1	1	
Examiner of Accounts	L18-15/14-12	4	4	
		8	8	
<b><u>State Owned Entities Unit</u></b>				
Principal Auditor	L4	1	1	
Senior Auditor	L8-7/6-5	1	1	
Auditor	L10-9/8	1	1	
Assistant Auditor	L12-11/10	1	1	
Examiner of Accounts	L18-15/14-12	2	2	
		6	6	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Kiribati National Audit Office</u></b>				
<b><u>Project Unit</u></b>				
Principal Auditor	L4	1	1	
Senior Auditor	L8-7/6-5	1	1	
Auditor	L10-9/8	1	1	
Assistant Auditor	L12-11/10	1	1	
Examiner of Accounts	L18-15/14-12	3	3	
		7	7	
<b><u>Performance Audit &amp; HR Unit</u></b>				
Principal Auditor	L4	1	1	
Auditor	L10-9/8	1	1	
Assistant Auditor	L12-11/10	1	1	
Examiner of Accounts	L18-15/14-12	2	2	
		5	5	
<b>Total Permanent Posts</b>		46	46	
<b>Total Supernumerary Posts</b>		0	0	
<b>Total</b>		46	46	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Office of the Attorney General</b>				
<b><u>Corporate Service Division</u></b>				
Attorney General	Constitutional	1	1	
Administration Officer	L9-7	1	1	
ICT Officer	L9-7	1	1	
Executive Assistant	L13-12/11-10	1	1	
Law Revisioner/Librarian	L14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Cleaner	L19-18	1	1	
Driver	L19-18	1	1	
		9	9	
<b><u>Accounts Section</u></b>				
Assistant Accountant	L12-11/10	1	1	
		1	1	
<b><u>Drafting Division</u></b>				
Director of Legislative Drafting (DLD)	L3	1	1	
Deputy Director of Legislative Drafting (DDL D)	L4	1	1	
Senior Legislative Drafter	L5	1	1	
Assistant Senior Legislative Drafter	L7-6	1	1	
Legislative Drafter	L9-8	1	2	1 new post
Law Revisioner	L14-12	2	2	
		7	8	
<b><u>Civil Division</u></b>				
Solicitor General	L3	1	1	
Deputy Solicitor General (Civil Case)	L4	1	1	
Deputy Solicitor General (Legal Advise)	L4	1	1	
Senior State Attorney	L5	3	3	
Assistant Senior State Attorney	L7-6	1	1	Reserved Without Provision
State Attorney	L9-8	3	3	
		10	10	
<b><u>Criminal Division</u></b>				
Director of Public Prosecution (DPP)	L3	1	1	
Deputy Director Public Prosecution (DDPP)	L4	2	2	
Senior Prosecutor	L5	2	2	
Assistant Senior State Attorney	L7-6	1	1	
Public Prosecutor	L9-8	1	1	
		7	7	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Office of the Attorney General</b>				
<b>Total Permanent Posts</b>		34	35	
<b>Total Supernumerary Posts</b>		0	0	
<b>Total</b>		34	35	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Fisheries &amp; Marine Resources Development</u></b>				
<b><u>Corporate Services</u></b>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Legal Advisor	L6-5	1	1	
Senior Database & Web Application Developer	L6-5	0	1	transferred from ICT Unit
Senior Assistant Secretary	L6-5	1	1	
Senior Media Officer	L9-7	1	1	
Human Resource Officer	L9-7	1	1	
Media Officer	L11-10	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Assistant Media Officer	L15-14	1	1	
Registry Clerk/Receptionist	L18-15/14-12	3	3	
Chauffeur	L18-17	1	1	
Driver	L19-18	2	2	
Cleaner	L19-18	1	1	
		18	19	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	2	2	
Account Officer	L18-15/14-12	2	2	
		5	5	
<b><u>Information Communication Technology (ICT) Unit</u></b>				
Director of ICT	L4	1	0	transferred to MICT
Senior Database & Web Application Developer	L6-5	1	0	transferred to corporate services
Offshore Database Developer	L9-7	1	1	
Network Systems Administrator	L10-9/8-7	1	1	
Information Technology Assistant	L13-12	1	1	
		5	3	
<b><u>Coastal Fisheries Division</u></b>				
Director of Fisheries	L4	1	1	
Principal Fisheries Officer	L5	3	3	
Senior Enforcement Officer	L6	1	1	
Senior Fisheries Officer	L6	4	4	
Fisheries Officer	L9-7	5	5	
Enforcement Officer	L10-9/8-7	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Fisheries &amp; Marine Resources Development</u></b>				
Master Fisherman	L11-10	1	1	
Senior Fisheries Assistant	L11-10	11	11	
Field Enforcement Officer	L12-11	2	2	
Marine Engineer (Class III)	L15-13	1	1	
Marine Mechanic	L17-14	1	1	
Fisheries Technician	L17/16-15/14-13	17	17	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Fisheries Assistant	L18-15/14-12	18	18	
Data Technician/Librarian	L18-15	1	1	
Driver	L19-18	1	1	
Storeman	L19-18	3	3	formerly Security Guard
Cleaner	L19-18	1	1	
		74	74	
<b><u>Accounts Section</u></b>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<b><u>Te Tia Akawa</u></b>				
Marine Officer Class III	L11-10	0	0	Reserved Without Provision
Bosun	L13-12	0	0	Reserved Without Provision
Deck Hand	L18-17	1	1	
Greaser	L18-17	1	1	
Cook	L19-18	0	0	Reserved Without Provision
		2	2	
<b><u>Seafood Verification Division</u></b>				
Director of Competent Authority	L4	1	1	
Principal Verification Officer	L5	2	2	
Senior Verification Officer	L6	2	2	
Verification Officer	L9-7	2	2	
Senior Verification Assistant	L11-10	2	2	
Cleaner	L19-18	1	1	
Driver	L19-18	1	1	
		11	11	
<b><u>Oceanic Fisheries Division</u></b>				
Director	L4	1	1	
Principal Licensing Officer	L5	1	1	
Principal Compliance Officer	L5	1	1	
Senior Compliance Officer	L6	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Fisheries &amp; Marine Resources Development</u></b>				
Senior Licensing Officer	L6	1	1	
Compliance Officer	L9-7	1	1	
Licensing Officer	L9-7	1	1	
VMS Officer	L11-10	1	1	
Observer Officer	L11-10	1	1	
Data Control Officer	L13-12	1	1	
Assistant VDS Officer	L13-12	1	1	
Assistant Compliance Officer	L13-12	3	3	
Senior Data Technician	L14-12	1	1	
Observer Bursary & Control Officer	L15-14/13-12	1	1	
JV Bursary & Control Officer	L15-14/13-12	1	1	
VDS Data Technician	L16-14	1	1	
Transshipment Data Technician	L16-14	1	1	
Licensing & Database Clerk	L17-14/13-12	1	1	
Fisheries Data Technician	L18-15/14	2	2	
Licensing Registration Clerk	L18-15	1	1	
		23	23	
<b><u>Geo Science Division</u></b>				
Director of Mineral	L4	1	1	
Principal Mineral Officer (Inshore)	L6-5	1	1	
Principal Mineral Officer (Offshore)	L6-5	1	1	
Inshore Research Officer	L9-7	1	1	
Senior GIS Analyst	L9-7	1	1	
Environment Assurance Officer	L9-7	1	1	
Offshore Mineral Officer	L9-7	1	1	
Marine Scientific Research Officer	L11-10/9-7	1	1	
Costal Surveyor	L13-12	1	1	
GIS Analyst	L13-12	1	1	
		10	10	
<b><u>Planning &amp; Development Division (PDD)</u></b>				
Director	L4	1	1	
Principal Economist	L6-5	1	1	
Senior Offshore Economist	L9-7	1	1	
Senior Inshore Economist	L9-7	1	1	
Senior Planning Officer	L9-7	1	1	
Project Officer	L15-14/13-12	3	3	
		8	8	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Fisheries &amp; Marine Resources Development</b>				
<b><u>Kiritimati Branch</u></b>				
Principal Fisheries Officer	L5	1	1	
Senior Fisheries Officer	L6	1	1	
Fisheries Officer	L9-7	1	1	
Senior Fisheries Assistant	L11-10	2	2	
Fisheries Technician	L17/16-15/14-13	5	5	
Accounts Officer	L18-15/14-12	1	1	
Fisheries Assistant	L18-15/14-12	2	2	
Security Guard	L19-18	1	1	
Cleaner	L19-18	1	1	
		15	15	
<b><u>Supernumerary Posts</u></b>				
Joint Venture Advisor	Special Rate	1	1	
Fisheries Advisor	Special Rate	1	1	
Director of Seafood Laboratory	L4	0	1	Reserve Without Provision
Deputy Secretary	L4	1	1	
Senior Laboratory Analyst (chemical)	L6-5	0	1	Reserve Without Provision
Snior Laboratory Engineer	L6-5	0	1	Reserve Without Provision
Senior Laboratory Analyst (micro)	L6-5	0	1	Reserve Without Provision
Seaweed Research Officer	L8	1	1	
Sea Cucumber Research Officer	L8	1	1	
Community Based Fisheries Management Officer	L9-7	1	1	
Observer Data Technician	L16-14	2	2	
		8	12	
<b>Total Permanent Posts</b>		172	171	
<b>Total Supernumerary Posts</b>		8	12	
<b>Total</b>		180	183	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Health &amp; Medical Services</b>				
<b><u>Headquarters</u></b>				
Minister	Constitutional	1	1	
Director General	L2	1	1	RWP for 5yrs. Funded DFAT
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Chief Information Officer	L4	1	0	transferred to MICT
Senior Assistant Secretary	L6-5	1	1	
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	2	2	
Senior Helpdesk Officer	L12-11	2	2	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Electronic Technician	L13-12/11	1	1	
Transport Officer	L15-14	5	5	
Registry Clerk/Receptionist	L18-15/14-12	3	3	
Chauffeur	L18-17	1	1	
Switchboard Operator	L19-18	5	5	
		28	27	
<b><u>Planning Unit</u></b>				
Senior Project & Planning Officer	L6-5	1	1	
		1	1	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	2	2	
Accounts Officer	L18-15/14-12	7	7	
		10	10	
<b><u>Dental Services</u></b>				
Chief Dental Officer	L4	1	1	
Oral Surgeon (Specialist)	L5-4	1	1	
General Dental Officer	L6-5	3	3	
Senior Dental Therapist	L8-7	1	1	
Senior Dental Mechanic	L8-7	1	1	
Dental Mechanic	L10-9	2	2	
Dental Therapist	L10-9	2	2	
Dental Hygienist	L16-14	4	4	
Dental Analyst	L16-14	1	1	
Dental Technician	L16-14	3	3	
Receptionist	L18-15	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Health &amp; Medical Services</u></b>				
Dental Assistant	L18-15	4	4	
		24	24	
<b><u>Health Information Services</u></b>				
Chief Health Information Officer	L6-5	1	1	
Senior Health Information Officer	L8-7	1	1	
Health Information Officer	L11-10	1	1	
Medical Coder & Analyst	L14-12	3	3	
Assistant Medical Record Officer	L16-14	1	1	
Assistant Statistician & Surveillance	L18-15	2	2	
Receptionist	L18-15	2	2	
		11	11	
<b><u>Hospital Services</u></b>				
Director of Hospital Services	L3	1	1	
Medical Consultant	L3	9	9	
Deputy Director of Hospital Services	L4	1	1	
Medical Specialist	L4	15	15	
General Medical Officer/Registrar	L7-5	31	31	
Referral Officer	L10-9	1	1	
Medical Intern	L9	11	11	
Assistant Referral Officer	L12	1	1	
		70	70	
<b><u>Laboratory Services</u></b>				
Chief of Laboratory Services	L4	1	1	
Deputy Chief Director of Laboratory	L5	1	1	
Medical Technologist	L6-5	1	1	
Senior Laboratory Technologist	L8-7	1	1	
Laboratory Technologist	L10-9	3	3	
Laboratory Technician	L12-11	4	4	
Assistant Laboratory Technician	L14-12	9	9	
Laboratory Assistant	L18-15	1	1	
Lab Aid	L19-18	1	1	
		22	22	
<b><u>Health Promotion Services</u></b>				
Chief Health Promotion Officer	L6-5	1	1	
Senior Health Promotion Officer	L10-7	1	1	
Health Promotion Officer	L12-11	4	4	
Graphic Artist	L16-14/13-12	1	1	
Assistant Health Promotion Officer	L18-15/14-13	6	6	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Health &amp; Medical Services</u></b>				
Printery Assistant	L18-15	1	1	
Graphic & Printer Assistant	L18-15	1	1	
		15	15	
<b><u>Public Health Services</u></b>				
Director of Public Health	L3	1	1	
Public Health Consultant	L3	2	2	
Deputy Director Public Health	L4	1	1	
Public Health Specialist	L4	3	3	
Chief Health Inspector	L6-5	1	1	
Senior Nutritionist	L6-5	1	1	
Senior Health Inspector	L8-7	2	2	
Program Manager	L8-7	3	3	
Social Health Worker	L9-7	1	1	
Nutritionist	L9-7	1	1	
Health Inspector	L11-10/9	2	2	
Community Nutrition Worker	L14/12-11/10	3	3	
Senior Assistant Health Inspector	L14-12	5	5	
Receptionist	L18-15	1	1	
Assistant Health Inspector	L18-15	5	5	
Community Health Worker	L19-18/17-16	9	9	
Health Assistant/Aide	L19-18	4	4	
		45	45	
<b><u>Rehabilitation Unit</u></b>				
Chief Physiotherapist	L6-5	1	1	
Senior Physiotherapist	L8-7	1	1	
Prosthetist	L10-9	3	3	
Physiotherapist	L10-9	3	3	
Orthotist Technician	L14-13	2	2	
Prosthetist Technician	L14-13	2	2	
Physiotherapy Assistant	L18-15	2	2	
		14	14	
<b><u>Eye Department</u></b>				
National Eye Coordinator	L6-5	1	1	
Senior Allied Ophthalmic Personnel	L8-7	4	4	
Allied Ophthalmic Personnel	L10-9	4	4	
		9	9	
<b><u>Pharmacy and Medical Services</u></b>				
Chief Pharmacist	L4	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Health &amp; Medical Services</u></b>				
Clinical Pharmacist	L6-5	2	2	
Deputy Chief Pharmaist	L6-5	1	1	
Procurement Pharmacist	L10-9/8-7	1	1	
Pharmacist	L10-9/8-7	2	2	
Planning & Distribution Supervisor	L10-9	1	1	
Vaccine & Cold Chain Technician	L12-11	1	1	
Pharmacy Technician	L13-12/11	2	2	
Medical Procurement Officer	L13-12	1	1	
Assistant Medical Procurement Officer	L15-14	2	2	
Pharmacy Assistant	L15-14	9	9	
Driver & Forklift Operator	L19-18	1	1	
Packer	L19-18	2	2	
		26	26	
<b><u>Medical Imaging Services</u></b>				
Chief Radiographer	L6-5	1	1	
Senior Radiographer	L9-7	1	1	
Radiographer	L11-10/9-7	3	3	
Assistant Radiographer	L18-14	8	8	
Receptionist	L18-15	1	1	
		14	14	
<b><u>Biomedical Engineering Department</u></b>				
Chief Biomedical Engineer	L6-5	1	1	
Biomedical Engineer	L9-7	1	1	
Cold Chain Equipment Technician	L11-10	1	1	
Bio Electrical Technician	L11-10	1	1	
Assistant Bio Electrical Technician	L13-12	3	3	
		7	7	
<b><u>Support Services</u></b>				
Dietician	L11-10/9-7	1	1	
Leading Hand	L13-12	1	1	
Mechanic	L14-13	1	1	
Head Cook	L16-14	1	1	
Tradesman	L17/16-15/14-13	7	7	
Nursing Aide	L19-15	10	10	
Orderly	L19-18/17-16	26	26	
Incinerator	L19-17	1	1	
Seamstress	L19-17	1	1	
Laundress	L19-17	5	5	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Health &amp; Medical Services</u></b>				
Cook	L19-17	9	9	
Ambulance Operator	L19-17	30	30	
Water Attendant	L19-18	4	4	
		97	97	
<b><u>Kiritimati Branch</u></b>				
Medical Consultant	L3	2	2	
Med Specialist/Gen. Medical Officer	L9/8-7/6-5/4	2	2	
Senior Dental Officer	L6-5	1	1	
Principal Nursing Officer	L8-7	1	1	
Physiotherapist	L10-9/8-7	1	1	
Pharmacist	L10-9/8-7	1	1	
Medical Assistant	L10-9	5	5	
Radiographer	L11-10/9-7	1	1	
Health Inspector	L11-10/9	1	1	
Nursing Officer	L12-10	20	20	
Laboratory Technician	L12-11	1	1	
Health Promotion Officer	L12-11	1	1	
Assistant Bio Electrical Technician	L13-12	1	1	
Assistant Laboratory Technician	L14-12	2	2	
Senior Assistant Health Inspector	L14-12	1	1	
Pharmacy Assistant	L15-14	1	1	
Dental Hygienist	L16-14	1	1	
Tradesman	L17/16-15/14-13	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Assistant Radiographer	L18-14	2	2	
Assistant Statistician	L18-15	1	1	
Assistant Health Inspector	L18-15	1	1	
Dental Assistant	L18-15	1	1	
Laundress/Autociaving	L19-17	1	1	
Ambulance Operator	L19-17	3	3	
Driver	L19-18	1	1	
Cleaner	L19-18	2	2	
		57	57	
<b><u>Nursing Services</u></b>				
Director of Nursing	L4	1	1	
Deputy Director of Nursing	L6-5	1	1	
Principal Nursing Officer	L8-7	12	12	
Medical Assistant	L10-9	42	42	1 Reserved Without Provision

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Health &amp; Medical Services</u></b>				
Senior Nursing Officer	L10-9	25	25	
Nursing Officer	L12-10	349	349	
		430	430	
<b><u>Hospital Services - Southern Kiribati Hospital (SKH)</u></b>				
Pediatric Doctor	L6-5/4/3	0	0	Reserved Without Provision
General Doctor	L6-5/4/3	1	1	
Anesthetist	L6-5/4/3	1	1	
Surgeon General	L6-5/4/3	0	0	Reserved Without Provision
Specialist O & G	L6-5/4/3	0	0	Reserved Without Provision
Senior Dental Officer	L6-5	1	1	
Laboratory Technician	L12-11	1	1	
Pharmacy Technician	L13-12/11	1	1	
Assistant Lab Technician	L14-12	1	1	
Dental Hygenist	L16-14	1	1	
Assistant Radiographer	L18-14	1	1	
		8	8	
<b><u>Nursing Services - SKH</u></b>				
Senior Nursing Officer	L10-9	1	1	
Nursing Officer	L12-10	22	22	
		23	23	
<b><u>Administration - SKH</u></b>				
Office Assistant	L18-15/14-12	1	1	
Accounts Officer	L18-15/14-12	1	1	
Receptionist	L18-15	1	1	
		3	3	
<b><u>Support Services - SKH</u></b>				
Physiotherapist	L10-9/8-7	0	0	Reserved Without Provision
Leading Hand	L13-12	1	1	
Assistant Bio Electrical Technician	L13-12	1	1	
Nursing Aide	L19-15	1	1	
Orderly	L19-18/17-16	2	2	
Cook	L19-17	2	2	
Storeman	L19-17	1	1	
Ambulance Operator	L19-17	1	1	
Power Attendant	L19-18	1	1	
Security Guard	L19-18	3	3	
		13	13	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Health &amp; Medical Services</b>				
<b><u>Supernumerary Posts</u></b>				
Medical Consultant	L3	2	2	
NCD Project Manager	L3	1	1	
General Medical Specialists	L4	3	3	
Deputy Secretary	L4	1	1	
NCD Project Assistant	L10-9/8-7	1	1	
Laboratory Technologist	L10-9	4	4	
Receptionist	L18-15	1	1	
		13	13	
<b>Total Permanent Posts</b>		927	926	
<b>Total Supernumerary Posts</b>		13	13	
<b>Total</b>		940	939	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Education</u></b>				
<b><u>Headquarters</u></b>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Director of Education	L3	1	1	
Deputy Secretary	L4	1	2	1 transferred from SNP
Senior Assistant Secretary	L6-5	2	2	
Senior Education Officer	L6-5	4	0	transferred to concerned divisions
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	2	2	
Registrar of Teachers	L10-9/8-7	1	1	
District Education Officer	L10/9-7	4	0	transferred to concern divisions
Public Relation Officer	L11-10/9-7	1	1	
Education Officer	L12-7	11	0	transferred to concern divisions
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Database/Switchboard Operator	L18-15/14-12	1	1	
Administrative Assistant	L18-15/14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	6	6	
Computer Operator	L18-15	1	1	
Chauffeur	L18-17	1	1	
Driver	L19-18	3	3	
Cleaner	L19-18	2	2	
		47	29	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	2	2	
Accounts Officer	L18-15/14-12	5	5	
		8	8	
<b><u>Planning &amp; Policy Division</u></b>				
Director Planning & Policy	L4	1	1	
Senior IT Specialist	L6-5	1	1	
Facility Manager	L6-5	1	1	
Research Coordinator	L8-7	1	1	
IT Specialist	L10-9/8-7	1	1	
Policy Analyst	L11-10/9-7	1	1	
Project Coordinator	L11-10/9-7	1	1	
Research Assistant	L11-10/9-7	1	1	
School Maintenance Supervisor	L12-7	4	4	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Education</u></b>				
Assistant IT/Statistics Officer	L12-7	1	1	
Statistics Officer	L12-7	1	1	
Storeman Grade II	L17-16	2	2	
Computer Operator	L18-15	1	1	
		17	17	
<b><u>Scholarship &amp; Senior Secondary Unit</u></b>				
Senior Education Officer	L6-5	0	1	transferred from HQ
District Education Officer	L10/9-7	0	1	transferred from HQ
Education Officer	L12-7	0	3	transferred from HQ
		0	5	
<b><u>Curriculum Development &amp; Assessment Development</u></b>				
Director of Curriculum & Assessment	L4	1	1	
Senior Curriculum Development Officer Assesment	L6-5	1	1	
Senior Curriculum Development Officer	L6-5	2	2	
Curriculum Development Officer	L11-10/9-7	8	8	
Assessment Officer	L12-10/9-7	5	5	
Administration Assistant Officer	L15-13/12-11	2	2	
Graphic Artist	L16-14/13-12	1	1	
Accounts Officer	L18-15/14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Computer Operator	L18-15	1	1	
Curriculum Material Dev. Assistant	L18-15	3	3	
Cleaner	L19-18	2	2	
		29	29	
<b><u>Kiribati Qualification Agency</u></b>				
Director KQA	L4	1	1	Reserved Without Provision
Quality Assurance Officer	L6-5	1	1	
		2	2	
<b><u>Junior Secondary School Division</u></b>				
Senior Education Officer	L6-5	0	1	transferred from HQ
JSS Principal	L8-7	25	25	
District Education Officer	L10/9-7	0	1	transferred from HQ
JSS Deputy Principal	L10-9	19	19	
Education Officer	L12-7	0	2	transferred from HQ
JSS Teacher	L12-11/10-9	387	387	
		431	435	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Education</u></b>				
<b><u>KGV &amp; EBS Secondary School</u></b>				
Principal	L4	2	2	
Deputy Principal	L6-5	2	2	
Senior Secondary Teacher	L11-10/9-7	64	64	
Librarian	L12-11	1	1	
Office Manager	L12-11	1	1	
Laboratory Technician	L15-14	1	1	
Caterer	L16-12	1	1	
Head Cook	L16-14	2	2	
Tradesman	L17/16-15/14-13	3	3	
Warden	L17-15	2	2	
Laboratory Assistant	L17-15	1	1	
Matron	L17-15	2	2	
Office Assisatnt	L18-15/14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Computer Operator	L18-15	1	1	
Electrician	L18/16-15	1	1	
Cook	L19-17	4	4	
Kitchen Hand	L19-17	12	12	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
Gardener	L19-18	1	1	
Security Guard	L19-18	2	2	
		108	108	
<b><u>Accounts Section</u></b>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<b><u>Kiribati Teachers College</u></b>				
Principal	L4	1	1	
Deputy Principal Teaching /Quality	L6-5	1	1	
Deputy Principal Corporate Services	L6-5	1	1	
Senior Lecturer	L7-6	4	4	
Information System & Student Support Services Manager	L10-9/8-7	1	1	Reserved Without Provisions
Lecturer	L11-10/9-7	21	21	
Assistant IT	L12-10	1	1	
Office Manager	L12-11	1	1	
Librarian	L12-11	1	1	
Head Cook	L16-14	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Education</u></b>				
Tradesman	L17/16-15/14-13	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Computer Operator	L18-15	1	1	
Maintenance Officer	L18-15	1	1	
Kitchen Hand	L19-17	1	1	
Cook	L19-17	1	1	
Driver	L19-18	1	1	
Storeman	L19-18	1	1	
		41	41	
<b><u>Accounts Section</u></b>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<b><u>Library Section</u></b>				
Chief Librarian/Archivist	L6-5	1	1	
Senior Librarian	L10-9/8-7	1	1	
Librarian	L12-11	1	1	
School Librarian	L12-11	1	1	
Senior Assistant Librarian	L14-13	2	2	
Computer Operator	L18-15	1	1	
Library Assistant	L18-15	4	4	
Cleaner	L19-18	1	1	
		12	12	
<b><u>Accounts Section</u></b>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<b><u>Archives Section</u></b>				
Senior Archivist	L10-9/8-7	1	1	
Archivist	L12-11	1	1	
Assistant Archivist	L14-13	1	1	
Archives Assistant	L18-15	2	2	
		5	5	
<b><u>Accounts Section</u></b>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<b><u>Primary Section</u></b>				
Senior Education Officer	L6-5	0	1	transferred from HQ
Island Education Coordinator	L8-7	18	18	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Education</u></b>				
Head Teacher (Grd I)	L9-8	19	19	
District Education Officer	L10/9-7	0	1	transferred from HQ
Education Officer	L12-7	0	3	transferred from HQ
Head Teacher (Grd II)	L12-10/9	73	73	
Primary School Teacher	L15-13/12-10	642	647	5 new posts
Data Entry Officer	L18-15	1	1	
		753	763	
<b><u>Teabike High School</u></b>				
Principal	L4	1	1	
Deputy Principal	L6-5	1	1	
Senior Secondary Teacher	L11-10/9-7	29	29	
Librarian	L12-11	1	1	
Head Cook	L16-14	1	1	
Tradesman	L17/16-15/14-13	1	1	
Matron	L17-15	1	1	
Warden	L17-15	1	1	
Office Assistant	L18-15/14-12	1	1	
Kitchen Hand	L19-17	3	3	
Cook	L19-17	3	3	
Cleaner	L19-18	1	1	
Security Guard	L19-18	1	1	
		45	45	
<b><u>Accounts Section</u></b>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<b><u>Early Childhood Care &amp; Education</u></b>				
Senior Education Officer	L6-5	0	1	transferred from HQ
Principal School for Children with Special Needs	L9-8	1	1	
District Education Officer	L10/9-7	0	1	transferred from HQ
Education Officer	L12-7	0	3	transferred from HQ
Teacher Aides	L19	1	1	
		2	7	
<b><u>Supernumerary Posts</u></b>				
Deputy Secretary	L4	1	0	transferred to HQ
Associate Lecturer (KTC)	L9-7	10	10	
Design & Architect	L9-7	1	1	
Teacher Assistant Tutor	L9	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Education</b>				
Senior Secondary Teacher (Registered Mission Sch.)	L11-10/9-7	170	170	
Curriculum Development Officer	L11-10/9-7	9	9	
Head Teacher Grade II	L12-10/9	3	3	
Primary School Teacher	L15-13/12-10	15	15	
Teacher Assistant	L16	20	20	
Tradesman (Carpentry & Plumbing)	L17/16-15/14-13	1	1	
School Bus Assistant	L19-18	6	6	
School Bus Driver	L19-18	6	6	
		243	242	
<b>Total Permanent Posts</b>		1508	1511	
<b>Total Supernumerary Posts</b>		240	242	
<b>Total</b>		1748	1753	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Information, Communication &amp; Transport Development</b>				
<b><u>Headquarters</u></b>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Information Officer	L6-5	1	1	
Senior Assistant Secretary	L6-5	1	1	
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	4	3 transferred from Kiribati post, Government Printery & Airport Services
Chauffeur	L18-17	1	1	
Driver	L19-18	1	3	2 transferred from Postal & Airport
Handyman	L19-18	1	1	
Cleaner	L19-18	4	4	
		17	22	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	4	4	
		6	6	
<b><u>Digital Transformation Office</u></b>				
Director of National ICT	L3	1	1	
Chief Network & Operations Officer	L4	1	1	dereserved
Chief Architect	L4	1	1	dereserved
Chief Policy & Planning Officer	L4	1	1	
Chief Information Security Officer	L4	1	1	dereserved
Chief Legal & Licensing Officer	L4	1	1	dereserved
Chief Digital Services Officer	L4	1	1	dereserved
Senior ICT Officer	L6-5	1	1	
Senior ICT Policy Analyst	L6-5	1	1	formerly ICT Policy Analyst
Senior Information Security Analyst	L6-5	1	1	
Information Security Analyst	L9-7	1	1	
ICT Officer	L10-9/8-7	1	1	
ICT Assistant Specialist	L12-11	2	2	
		14	14	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Information, Communication &amp; Transport Development</u></b>				
<b><u>Research and Development Division</u></b>				
Director of Research & Development	L4	1	1	
Senior Development Planner	L6-5	1	1	
Development Planner	L9-7	1	1	
Planning Officer	L10-9/8-7	1	1	
		4	4	
<b><u>Civil Aviation Division</u></b>				
Director of Aviation	L4	1	1	
Air Worthiness	L5	1	1	
Flight Operations Inspector	L5	1	1	Reserved Without Provisions
Cabin Safety/ Dangerous Goods Inspector	L6-5	1	1	
Air Transport Regulatory Specialist	L6-5	1	1	
SMS/QMS Manager	L6-5	1	1	
Air Navigation & Aerodrome Inspector	L6-5	1	1	
Aviation Security/Facilitation Inspector	L9-7	0	1	new post
Incident/Accident Analyst	L9-7	0	1	new post
National Coordinator	L11-10/9-7	1	1	
Security Coordinator/Inspector	L11-10/9-7	1	1	
Licensing Officer/Inspector	L11-10/9-7	2	2	
Aviation Information Processing Officer	L18-15/14-12	1	1	
		12	14	
<b><u>Airport Services Division</u></b>				
Deputy Director	L6-5	1	1	
Airport Manager	L9-7	1	1	
Manager Air Traffic Services	L11-10/9-7	1	1	
Airport Electrician	L11-10	1	1	
Assistant Airport Manager	L11-10	1	1	
Flight Service Officer	L13-12	2	2	
Assistant Flight Service Officer	L15-14	4	4	
Registry Clerk/Receptionist	L18-15/14-12	1	0	transferred to HQ
Aviation Security Officer	L19-17/16-14	3	3	
Airport Security Guard	L19-18	4	4	
Driver	L19-18	1	0	transferred to HQ
Security Guard	L19-18	1	1	
		21	19	
<b><u>Kiritimati Branch</u></b>				
Airport Manager	L9-7	1	1	
Flight Service Officer	L13-12	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Information, Communication &amp; Transport Development</u></b>				
Assistant Flight Service Officer	L15-14	3	3	
Aviation Security Officer	L19-17/16-14	1	1	
Cassidy Airport Handyman	L19-18	1	1	
Security Guard	L19-18	2	2	
		9	9	
<b><u>Fire Department (Tarawa)</u></b>				
Airport Safety & Security Manager	L9-7	1	1	
Fire Superintendent	L11-10	1	1	
Deputy Chief Fire	L11-10	1	1	
Senior Mechanics	L13-12	2	2	
Supervisor (Tarawa)	L13-12	1	1	
Supervisor (Xmas)	L13-12	1	1	
Fire Fighters / Rescuers	L15-14	14	14	
Assistant Mechanic & Operator	L15-14	2	2	
		23	23	
<b><u>Government Printery</u></b>				
Coordinator of Government/ Public Printing	L6-5	1	1	
Printing Superintendent	L9-7	1	1	
Senior Printer	L14-12	4	4	
Storeman Gr.I	L15-14	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	0	transferred to HQ
Binding Officer	L18-15	5	5	
Computer Operator	L18-15	1	1	
Printer	L18-15	3	3	
Cleaner	L19-18	1	1	
		18	17	
<b><u>Marine Division</u></b>				
Director of Marine	L4	1	1	
Marine Auditor	L5	1	1	
National Hydrographic Coordinator	L5	1	1	
Coordinator Maritime Safety Information/ Search & Rescue	L6-5	1	1	
Sea Transport Regulatory Officer	L6-5	1	1	
Marine Officer	L6-5	4	4	
Marine Surveyor	L6-5	2	2	
Naval Architecture	L10-9/8-7	1	1	
Beaconing Supervisor	L13-12	1	1	
Senior Marine Radio Officer	L14-12	2	2	
Leading Beaconing Hand	L15-14	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Information, Communication &amp; Transport Development</u></b>				
Beaconing Hand	L17-16	2	2	
Ships & Seafarers Clerk	L18-15	2	2	
Marine Radio Officer	L18-15	8	8	
		28	28	
<b><u>Accounts Section</u></b>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<b><u>KIRIBATI POST</u></b>				
Deputy Director of Postal Services	L6-5	1	1	
Marketing Officer	L9-7	1	1	
Mail Operations Supervisor	L10-9	1	1	
Philatelic Supervisor	L10-9	1	1	
Postal Accountant	L10-9	1	1	
Philatelic Officer	L12-11	1	1	
Postal Officer	L12-11	4	4	
Registry Clerk/Receptionist	L18-15/14-12	1	0	transferred to HQ
Assistant Postal Officer	L18-15/14-12	15	15	
Driver	L19-18	1	0	transferred to HQ
		27	25	
<b><u>Supernumerary Posts</u></b>				
Airport Security Supervisor	L13-12	2	2	
Aviation Security Officer	L19-17/16-14	16	16	
Cleaner (Xmas Airport)	L19-18	1	1	
Cleaner (Bonriki Airport)	L19-18	6	6	
		25	25	
<b>Total Permanent Posts</b>		180	182	
<b>Total Supernumerary Posts</b>		25	25	
<b>Total</b>		205	207	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Finance &amp; Economic Development</b>				
<b><u>Headquarters</u></b>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Human Resource Manager	L6-5	1	1	
Senior Assistant Secretary	L6-5	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	5	5	
Chauffeur	L18-17	1	1	
Security Guard	L19-18	2	2	
Driver	L19-18	2	2	
VP Cleaner	L19-18	1	1	
Cleaner	L19-18	4	4	
		23	23	
<b><u>Accounts Section</u></b>				
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	1	1	
		2	2	
<b><u>Accounting Division</u></b>				
Accountant General	L3	1	1	
Deputy Accountant General	L4	2	2	
Senior Accountant	L8-7/6-5	6	6	
Copra Fund Management Officer	L10-9/8	1	1	
Accountant	L10-9/8	9	9	
Assistant Copra Fund Management Officer	L12-11/10	2	2	
Island Council Treasurer	L12-11/10	5	5	retitled from Assistant Island Council Treasurer
Assistant Accountant	L12-11/10	8	8	
Assistant Island Council Treasurer	L14-12	20	20	retitled from Island Council Treasurer
Accounts Officer	L18-15/14-12	27	27	
		81	81	
<b><u>Custom Division</u></b>				
Comptroller of Customs	L4	1	1	
Deputy Comptroller of Customs	L6-5	1	1	
Principal Customs Officer	L9-7	4	4	
Senior Customs Officer	L11-10	6	6	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Finance &amp; Economic Development</u></b>				
Customs Officer	L13-12	8	8	1 to be Reserved Without Provision
Assistant Customs Officer	L17-14	17	17	1 to be Resrved Without Provision to cater for new SE post
Cashier	L18-15/14-12	1	1	
Accounts Clerk	L18-15/14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Driver	L19-18	1	1	
Security Guard	L19-18	2	2	
Cleaner	L19-18	2	2	
		45	45	
<b><u>Internal Audit Division</u></b>				
Senior Internal Auditor	L6-5	1	1	
Internal Auditor	L11-10/9-7	4	4	
Assistant Internal Auditor	L13-12	1	1	
		6	6	
<b><u>Central Procurement Office</u></b>				
Chief Procurement Officer	L5	1	1	
Procurement Officer	L10-9/8-7	4	4	
		5	5	
<b><u>National Economic Planning Office</u></b>				
Director of Planning and Statistics	L3	1	1	
Deputy Director	L4	1	1	
Senior Economist	L6-5	4	4	formerly Senior Sector Economist
Economist	L9-7	10	12	formerly Sector Economist, level upgraded from L11-10/9-7, 2 absorbed from SNP
		16	18	
<b><u>Statistic Office</u></b>				
Republic Statistician	L4	1	1	
Deputy Republic Statistician	L9-7/6-5	2	2	
Statistician	L11-10	2	2	
Assistant Statistician	L13-12	1	1	
Statistic Officer	L18-16/15-14	7	5	2 traded off for new SES post
Statistic Clerk	L18-16/15-14	1	1	
		14	12	
<b><u>Taxation Division</u></b>				
Commissioner of Taxes	L4	1	1	
Deputy Commissioner of Taxes	L6-5	1	1	
Team Leader	L9-7	5	5	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Finance &amp; Economic Development</b>				
Senior Compliance Officer	L11-10	4	4	
Compliance Officer	L13-12	5	5	
VAT Assesor	L17-14	6	6	
Assistant Compliance Officer	L17-14	6	6	
		28	28	
<b>Information Technology Services Division</b>				
Director of ICT	L4	1	0	transferred to MICT & retitled CNOO
IT Specialist	L6-5	1	1	
Software Developer	L11-10/9-7	1	1	
Assistant IT Specialist	L11-10/9-7	1	1	
IT HelpDesk	L13-12	2	2	
		6	5	
<b>Supernumerary Posts</b>				
Deputy Director	L4	1	1	ADB funded
Senior SOE Specialist	L6-5	1	1	ADB funded
Senior Accountant	L8-7/6-5	3	3	
Senior Economic Statistician	L9-7	0	1	new post
Sector Economist	L11-10/9-7	2	0	transferred to NEPO & retitled to Economist
SOE Specialist	L11-10/9-7	1	1	ADB funded
		8	7	
<b>Total Permanent Posts</b>		229	227	
<b>Total Supernumerary Posts</b>		5	5	
<b>Total</b>		234	232	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Infrastructure &amp; Sustainable Energy</u></b>				
<b><u>Headquarters</u></b>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	4	4	
Chauffeur	L18-17	1	1	
Driver	L19-18	1	1	
Nippon Causeway Cleaner	L19-18	2	2	
Cleaner	L19-18	2	2	
		18	18	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	6	6	
		8	8	
<b><u>ICT Unit</u></b>				
Senior Information Technology Officer	L6-5	1	1	
Public Relations Officer	L11-10	1	1	
Assistant IT Specialist	L12-11	1	1	
		3	3	
<b><u>Department of Engineering</u></b>				
Director of Engineering Services	L3	1	1	
		1	1	
<b><u>Quality Control &amp; Inspection Unit</u></b>				
Quality Control Specialist	L5	1	1	
Quality Engineer	L6-5	1	1	
Construction Engineer	L6	1	1	
Structural Engineer	L6	1	1	
Geotechnical Engineer	L9-7	1	1	
Electrical Engineer	L9-7	1	1	
Infrastructure Inspector	L9-7	2	2	
Residential Construction Inspector	L11-10/9-7	1	1	
Assistant Infrastructure Inspector	L11-10/9-7	3	3	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Infrastructure &amp; Sustainable Energy</b>				
		12	12	
<b><u>Civil Engineering Section</u></b>				
Senior Civil Engineer	L5	1	1	
Site Engineer	L6	1	1	
Senior Civil Estimator	L6	1	1	
Engineering Surveyor	L9-7	1	1	
Coastal Engineer	L9-7	1	1	
Civil Infrastructure Inspector	L9-7	1	1	
Transport Engineer	L9-7	1	1	
Coastal Foreman	L11-10	1	1	
Mechanical Foreman (Heavy Plants)	L11-10	1	1	
Transport Foreman	L11-10	1	1	
Civil Draftman	L13-12	2	2	
Transport Leading Hand	L13-12	1	1	
Coastal Leading Hand	L13-12	1	1	
Civil Estimator	L13-12	2	2	
Mechanical Leading Hand	L13-12	1	1	
Heavy Plant Operator	L16-15	4	4	
Mechanical Tradesman	L17/16-15/14-13	3	3	
Mechanic	L17/16-15/14-13	4	4	4 Reserved Without Provisions
Transport Tradesman	L17/16-15/14-13	2	2	
Coastal Tradesman	L17/16-15/14-13	2	2	
Plant Operator	L18-17	4	4	
Civil Storeman	L18-17	1	1	
Coastal Maintenance Worker	L19-18	3	3	
Time-Keeper	L19-18	1	1	
Cleaner	L19-18	1	1	
Transport Maintenance Worker	L19-18	3	3	
Driver	L19-18	2	2	
		47	47	
<b><u>Building &amp; Furnishing (Construction Section)</u></b>				
Senior Building Engineer	L5	1	1	
Building Engineer	L6	1	1	
Building Assessor	L9-7	2	2	
Masonry Foreman	L11-10	1	1	
Carpentry Foreman	L11-10	1	1	
Plumbing Foreman	L11-10	1	1	
Joinery Foreman	L11-10	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Infrastructure &amp; Sustainable Energy</u></b>				
Masonry Leading Hand	L13-12	1	1	
Carpentry Leading Hand	L13-12	1	1	
Plumbing Leading Hand	L13-12	1	1	
Tile/ Glazing Leading Hand	L13-12	1	1	
Painting Leading Hand	L13-12	1	1	
Carpentry Tradesman	L17/16-15/14-13	4	4	
Joinery Tradesman	L17/16-15/14-13	4	4	
Tile/ Glazing Tradesman	L17/16-15/14-13	4	4	
Plumbing Tradesman	L17/16-15/14-13	4	4	
Masonry Tradesman	L17/16-15/14-13	4	4	
Painting Tradesman	L17/16-15/14-13	4	4	
Driver	L19-18	3	3	
Cleaner	L19-18	4	4	
		44	44	
<b><u>Building &amp; Furnishing (Joinery Section)</u></b>				
Furnishing Assessor	L9-7	1	1	
Tile/ Glazing Forman	L11-10	1	1	
Painting/ Decoration Foreman	L11-10	1	1	
Joinery Leading Hand	L13-12	1	1	
Mechanist Leading Hand	L13-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
		6	6	
<b><u>Energy Department</u></b>				
Senior Energy Planner	L5	1	1	formerly Energy Planner
Rural Energy Planner	L6	1	1	
Conventional Energy Planner	L6	1	1	
Energy Economist	L6	1	1	
Urban Energy Planner	L6	1	1	
Rural Energy Engineer	L11-10/9-7	1	1	
Assistant Energy Economist	L11-10/9-7	1	1	
Urban Energy Engineer	L11-10/9-7	1	1	
Energy Supervisor	L11-10	1	1	
Energy Technician Tradesman	L15-14	3	3	
		12	12	
<b><u>Architectural Services</u></b>				
Senior Architect	L5	1	1	
Architect	L6	1	1	
Senior Draughtsman	L9-7	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Infrastructure &amp; Sustainable Energy</u></b>				
Draughtsman	17-14/13-12/11-10	4	4	
		7	7	
<b><u>Cost Planning Services</u></b>				
Senior Cost Engineer	L5	1	1	
Cost Engineer	L6	1	1	
Senior Estimator	L9-7	1	1	
Estimator	17-14/13-12/11-10	4	4	
		7	7	
<b><u>Project Unit</u></b>				
Senior Project Officer	L6-5	1	1	
		1	1	
<b><u>Water &amp; Sanitation Engineering Services</u></b>				
Senior Water and Sanitation Engineer	L5	1	1	
Sanitation Engineer	L6	1	1	
Hydro Geologist	L6	1	1	
Water Engineer	L6	2	2	
Water security Officer	L9-7	1	1	
Water / Sanitation Monitoring Officer	L9-7	1	1	
Assistant Water Engineer	L9-7	1	1	
Sanitation Foreman	L11-10	1	1	
Water / Sanitation Foreman	L11-10	1	1	
Water Technician	L18-15	6	6	
Outer Island Water Technician	L18-17	20	20	
		36	36	
<b><u>Supernumerary Posts</u></b>				
Engineering Lab Technician	L6	0	1	new post. RWP
Safeguard Officer	L6	0	1	new post. RWP
GIS Officer	L6	0	1	new post [Cab.dec]. RWP
Local TA	L7	1	1	
Transport Engineer	L9-7	1	1	
Project Officer	L9-7	0	1	new post [Cab.dec]. RWP
Local Material Specialist	L9-7	1	1	
Material Engineer	L9	0	1	new post. RWP
Assistant Civil Structural Engineer	L9	0	1	new post. RWP
Batch Plants Meachanic Foreman	L11-10	1	1	
Nippon Causeway Toll Collector	L19-18	5	5	
Draughtsman Advisor	Special Rate	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Infrastructure &amp; Sustainable Energy</b>				
Civil Engineer Advisor	Special Rate	1	1	
Architect Advisor	Special Rate	1	1	
Senior Water Engineer Advisor	Special Rate	1	1	
		13	19	
<b>Total Permanent Posts</b>		202	208	
<b>Total Supernumerary Posts</b>		13	13	
<b>Total</b>		215	221	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Employment &amp; Human Resource</u></b>				
<b><u>Headquarters</u></b>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
IT Manager	L6-5	1	1	
Senior Assistant Secretary	L6-5	1	1	
Human Resource	L9-7	1	1	
IT Assistant Specialist	L12-11	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Chauffeur	L18-17	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
		14	14	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	1	1	
		3	3	
<b><u>Marine Training Centre</u></b>				
Captain Superintendent	Special Rate	1	1	
Deputy Captain Superintendent	L6-5	1	1	
Chief Officer	L6-5	1	1	
Chief Engineer	L6-5	1	1	
Maritime Administration Officer	L6-5	1	1	
Chief Caterer	L6-5	1	1	
Chief Fisheries Officer	L6-5	1	1	
Marine Officer (Class I)	L6-5	1	1	
Marine Engineer (Class I)	L6-5	1	1	
Seafarer's Doctor	Special Rate	1	1	
Marine Engineering Officer (Class I)	L6-5	1	1	
Fishing Officer(Class.I)	L8-7	1	1	
SURC - Seamanship	L9-7	1	1	
Fishing Officer (Class.II)	L9-7	1	1	
Engineering Instructor	L9-7	1	1	
BSTC Instructor	L9-7	1	1	
Marine Officer (Class II)	L9-7	3	3	
Marine Instructor (Class I)	L9-7	4	4	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Employment &amp; Human Resource</b>				
Marine Engineer (Class II)	L9-7	6	6	
Information Technology Technician	L10-9/8-7	1	1	
Senior Instructor (Japanese Language)	L11-9	1	1	
Marine Fishing Instructor (Class.II)	L11-9	1	1	
Senior Instructor (Engineering)	L11-9	1	1	
Fishing Instructor (Class.II)	L11-9	1	1	
English Teacher	L11-10/9-7	2	2	
Laboratory Technician	L11-10/9-7	1	1	
X-ray Technician	L11-10/9-7	1	1	
Marine Instructor (Class II)	L11-10	3	3	
Electrician	L11-10	2	2	
Leading Cook/Caterer	L12-11	1	1	
Office Manager	L12-11	1	1	
Assistant Instructor (Engineering)	L13-12	1	1	
Marine Fishing Instructor (Class.III)	L13-12	1	1	
Hospitality Instructor	L13-12	1	1	
Fishing Instructor (Class.III)	L13-12	1	1	
Catering Instructor	L13-12	3	3	
Assistant Instructor (Japanese Language)	L13-12	1	1	
First Aid Instructor	L13-12	2	2	
Marine Engineer (Class III)	L13-12	3	3	
Marine Instructor (Class III)	L13-12	4	4	
Medical Nurse	Special Rate	1	1	
Clinic Receptionist	Special Rate	1	1	
Storeman Gr.I	L15-14	2	2	
Tradesman	L17/16-15/14-13	2	2	
Storeman Grade II	L17-16	3	3	
Librarian	L18-15/14-12	1	1	
Accounts Officer	L18-15/14-12	2	2	
Registry Clerk/Receptionist	L18-15/14-12	3	3	
Cook (from FTC)	L18-15	2	2	
Computer Operator	L18-15	2	2	
Cook	L18-15	2	2	
Laundress	L19-18	3	3	
		86	86	
<b>Labour Division</b>				
Director of Labour	L4	1	1	
Senior Labour Policy Officer	L6-5	1	1	
OSH Policy Officer	L6-5	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Employment &amp; Human Resource</u></b>				
Senior Labour Officer	L6-5	2	2	
OSH Inspector	L10/9-7	2	2	
Labour Officer (Xmas)	L10/9-7	1	1	
Labour Officer	L10/9-7	7	7	
Assistant Labour Officer	L13-12	7	7	
Computer Operator	L18-15	1	1	
		23	23	
<b><u>Kiribati Institute of Technology</u></b>				
Director	L4	1	1	
Deputy Director (Quality)	L6-5	1	1	
Deputy Director (Teaching & Learning)	L6-5	1	1	
Registrar	L6-5	1	1	
IT Senior Technician	L9-7	1	1	
Head of School	L9-7	3	3	
Lecturer Plumbing	L11-10/9-7	2	2	
Lecturer	L11-10/9-7	17	17	
Lecturer Community Service	L11-10/9-7	2	2	
Lecturer Employability Skills	L11-10/9-7	1	1	
Lecturer (English Language)	L11-10/9-7	1	2	1 new post [Cab.dec]
Librarian	L12-11	1	1	
IT Technician	L14-12	1	1	
Workshop Technician	L15-13	2	2	
Administration Assistant	L18-15/14-11	4	4	
Driver	L19-18	2	2	
Security Guard	L19-18	2	2	
Messenger/Cleaner	L19-18	1	1	
Janitor	L19-18	1	1	
		45	46	
<b><u>Accounts Section</u></b>				
Account Officer	L18-15/14-12	1	1	
		1	1	
<b><u>School of Nursing &amp; Health</u></b>				
Deputy Director	L6-5	1	1	
Head of School	L9-7	1	1	
Clinical Facilitator	L11-10/9-7	1	1	
Lecturer	L11-10/9-7	12	12	
Lecturer (Midwifery)	L11-10/9-7	1	1	
IT Technician	L14-12	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Employment &amp; Human Resource</u></b>				
Laboratory Assistant	L17-15	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Accounts Officer	L18-15/14-12	1	1	
Library Assistant	L18-15	1	1	
Driver	L19-18	1	1	
Janitor	L19-18	1	1	
		24	24	
<b><u>Kiritimati Branch</u></b>				
Lecturer (KIT Xmas)	L11-10/9-7	3	3	
		3	3	
<b><u>Supernumerary Posts</u></b>				
Technical Assistant	Special Rate	1	1	
		1	1	
<b>Total Permanent Posts</b>		199	200	
<b>Total Supernumerary Posts</b>		1	1	
<b>Total</b>		200	201	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Line &amp; Phoenix Islands Development</u></b>				
<b><u>Headquarters</u></b>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	4	4	
Time-keeper	L18-15	2	2	
Chauffeur	L18-17	1	1	
Assistant Protocol & Communications Officer	L19-15	1	1	
Cleaner	L19-18	3	3	
Driver	L19-18	3	3	
Handyman	L19-18	2	2	
		24	24	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	10	10	
		12	12	
<b><u>Information Technology Unit</u></b>				
Information Technology Manager	L4	1	1	
Information Technology Specialist	L10-9/8-7	1	1	
Information Technology Assistant	L18-15/14-12	1	1	
		3	3	
<b><u>Development Planning Unit</u></b>				
Chief Resource Economist	L4	1	1	
Senior Resource Economist	L6-5	1	1	
Resource Economist	L11-10/9-7	1	1	
Project Monitoring Officer	L13-12	1	1	
		4	4	
<b><u>Linnix Agency Office (Tarawa)</u></b>				
Deputy Secretary	L4	1	1	
Account Officer	L18-15/14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Line &amp; Phoenix Islands Development</u></b>				
Handyman	L19-18	1	1	
		4	4	
<b><u>Construction &amp; Joinery Section</u></b>				
Construction Engineer	L6-5	1	1	
Construction Superintendent	L9-7	2	2	
Foreman	L11-10	3	3	
Leading Hand	L13-12	3	3	
Tradesman - Painter	L17/16-15/14-13	4	4	
Tradesman - Carpenter	L17/16-15/14-13	21	21	
Storeman Grade II	L17-16	1	1	
Storeman Grade III	L19-18	1	1	
Driver	L19-18	2	2	
Labourer - Carpenter	L19-18	9	9	
		47	47	
<b><u>Civil &amp; Technical Section</u></b>				
Civil Engineer	L6-5	1	1	
Civil Superintendent	L9-7	1	1	
Foreman	L11-10	1	1	
Leading Hand	L13-12	1	1	
Tally Clerk	L14-13	1	1	
Driver	L19-18	2	2	
		7	7	
<b><u>Quality &amp; Inspection Unit</u></b>				
Residential Construction Engineer	L9-7	1	1	
Estimator	L11-10	1	1	
Draughtsman	L11-10	1	1	
Assistant Draughtsman	L13-12	1	1	
		4	4	
<b><u>Water and Sanitation Division</u></b>				
Water and Sanitation Engineer	L6-5	1	1	
Assistant Water and Sanitation Engineer	L9-7	1	1	
Foreman	L11-10	1	1	
Leading Hand	L13-12	2	2	
Tradesman	L17/16-15/14-13	22	22	
Revenue Officer	L17-16/15-14	1	1	
Mechanic	L17-16	1	1	
Storeman Grade II	L17-16	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Line &amp; Phoenix Islands Development</b>				
		30	30	
<b><u>Energy Planning Division</u></b>				
Energy Planner	L6-5	1	1	
Superintendent (Power)	L9-7	1	1	
Superintendent	L9-7	1	1	
Foreman	L11-10	1	1	
Foreman	L11-10	1	1	
Leading Hand	L13-12	1	1	
Leading Hand	L13-12	2	2	
Power Electrician	L17/16-15/14-13	1	1	
Power Tradesman	L17/16-15/14-13	1	1	
Tradesman	L17/16-15/14-13	4	4	
Storeman	L17-16	1	1	
Storeman Grade II	L17-16	1	1	
Machanic	L17-16	1	1	
Meter Reader	L18-15	2	2	
Driver	L19-18	1	1	
Electrical Assistant	L19-18	6	6	
Power Operator	L19-18	10	10	
Driver	L19-18	1	1	
		37	37	
<b><u>Housing Division</u></b>				
Housing Technical Superintendent	L9-7	1	1	
Senior Housing Officer	L13-12/11-10	1	1	
Tradesman	L17/16-15/14-13	1	1	
Housing Officer	L18-15	1	1	
Driver	L19-18	1	1	
		5	5	
<b><u>Solar Salt</u></b>				
Supervisor	L11-10/9-7	1	1	
Marketing/ Quality Control Officer	L11-10	1	1	
Assistant Supervisor	L16-15/14-12	1	1	
Production Officer	L19-18	3	3	
		6	6	
<b><u>Heavy Machinery &amp; Mechanical Division</u></b>				
Mechanical Engineer	L6-5	1	1	
Mechanical Superintendent	L9-7	1	1	
Mechanical Foreman	L11-10	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Line &amp; Phoenix Islands Development</b>				
Leading Hand (Light Vehicle)	L13-12	1	1	
Stock Control Supervisor	L13-12	1	1	
Heavy Plants Operator	L16-15	4	4	
Fitter & Mechanic	L17-16/15-13	1	1	
Mechanic	L17-16/15-13	4	4	
Mechanical Tradesman	L17/16-15/14-13	1	1	
Assistant Storeman	L18-15	1	1	
Civil Plant Operator	L18-17	1	1	
Tyreman	L19-17	1	1	
Driver	L19-18	1	1	
		19	19	
<b>Supernumerary Posts</b>				
School Bus Driver	L19-18	2	2	
School Bus Assistant	L19-18	2	2	
		4	4	
<b>Total Permanent Posts</b>		202	202	
<b>Total Supernumerary Posts</b>		4	4	
<b>Total</b>		206	206	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Women, Youth, Sports and Social Affairs</u></b>				
<b><u>Headquarters</u></b>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Senior Planning & Project Officer	L6-5	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Administrative/ Social Welfare Officer	L15-13/12-11	23	23	
Social Benefit Allowance Officer	L15-14/13-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Chauffeur	L18-17	1	1	
Driver	L19-18	2	2	
Cleaner	L19-18	1	1	
		38	38	
<b><u>Accounts Section</u></b>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer - Project	L18-15/14-12	1	1	
Accounts Officer	L18-15/14-12	1	1	
		4	4	
<b><u>Women Development Division</u></b>				
Principal Women's Development Officer	L6-5/4	1	1	
Senior GBV Prevention Officer	L9-7	1	1	
Senior Women's Development Officer	L9-7	1	1	
Domestic Violence Officer	L12-10	1	1	
Women's Economic Empowerment Officer	L13-12/11-10	1	1	
Outer Island Liason Officer	L14-12	1	1	
		6	6	
<b><u>Social Welfare Division</u></b>				
Principal Social Welfare Officer	L6-5/4	1	1	
Counsellor	L10-9	1	1	
Student Social Support Officer	L15-14/13-12	1	1	
		3	3	
<b><u>Welfare and Counselling Unit</u></b>				
Senior Social Welfare Officer	L9-7	1	1	
Senior Counsellor Officer	L9-7	1	1	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Women, Youth, Sports and Social Affairs</u></b>				
Welfare Officer	L13-12/11-10	3	3	
		5	5	
<b><u>Informations &amp; Public Relations Unit</u></b>				
IT Manager	L6-5/4	1	0	transferred to MICT
Research & Social Data Analyst	L9-7	1	1	
IT Specialist	L10-9/8-7	1	1	
		3	2	
<b><u>Sports Development Unit</u></b>				
Principal Sports Development Adviser	L9-7	1	1	
Sports Development Adviser	L13-12/11-10	1	1	
Community Sports Engagement Officer	L15-13	1	1	
Performance Sports Development Officer	L15-13	1	1	
Assistant Sports Development Officer	L19-18	2	2	
		6	6	
<b><u>Youth Development Division</u></b>				
Principal Youth Officer	L6-5/4	1	1	
Senior Youth Development Officer	L9-7	1	1	
Youth Officer	L13-12/11-10	2	2	
		4	4	
<b><u>NGO Development Unit</u></b>				
Principal NGO Officer	L6-5	1	1	
NGO Programme Officer	L13-12/11-10	1	1	
		2	2	
<b><u>Elderly</u></b>				
Social Protection Coordinator	L9-7	1	1	
Elderly Fund Officer	L15-14	1	1	
		2	2	
<b><u>Disability Inclusion Division</u></b>				
Principal Disability Inclusion Officer	L6-5	1	1	
Disability Officer	L11-10/9-7	1	1	Funded by DFAT
Disability Inclusion Officer	L11-10/9-7	1	1	
		3	3	
<b><u>Kiritimati</u></b>				
Welfare Officer	L13-12/11-10	1	1	
Administrative/Social Welfare Officer	L15-13/12-11	1	1	
		2	2	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Ministry of Women, Youth, Sports and Social Affairs</b>				
<b><u>Supernumerary Posts</u></b>				
Senior Community Development Officer	L9-7	1	1	
Safenet Support Officer	L9-7	1	1	funded by UNWomen & DFAT
Community Development Officer	L13-12/11-10	1	1	
		3	3	
<b>Total Permanent Posts</b>		81	80	
<b>Total Supernumerary Posts</b>		0	0	
<b>Total</b>		81	80	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Justice</u></b>				
<b><u>Administration and Policy Department</u></b>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Accountant	L8-7/6-5	1	1	
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Accountant	L10-9/8	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk	L18-15/14-12	1	1	
Chauffeur	L18-17	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
		13	13	
<b><u>Office of the Superintendent</u></b>				
Assistant Superintendent	L8-7	2	2	
Inspector	L10-9	2	2	
Sergeant	L12-11	4	4	
Correctional Officer	L16-15/14-13	40	40	
		48	48	
<b><u>Office of the Registrar General</u></b>				
Registrar	L6-5	1	1	
Vital Statistician	L11-10/9-7	1	1	
Deputy Registrar	L11-10/9-7	1	1	
Data Verifier	L12-11	2	2	
Senior Registration Officer	L12-11	1	1	
Accounts Officer	L18-15/14-12	1	1	
Registration Clerk	L18-15/14-12	7	7	
Registration Clerk (Kiritimati)	L18-15	2	2	
Cleaner	L19-18	1	1	
		17	17	
<b><u>Human Right Division</u></b>				
Director of Human Right	L6-5/4	1	1	
Human Right Officer	L9-7	3	3	
Assistant Human Right Officer	L13-12	1	1	
		5	5	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b><u>Ministry of Justice</u></b>				
<b><u>Office of the Public Legal Services</u></b>				
Director of Legal Public Service	L3	1	1	
Deputy Director of Legal Public Service	L4	1	1	Reserved Without Provision
Senior Legal Officer	L5	2	2	
Legal Officer	L9-6	7	8	1 new post
Paralegal	L10	4	4	
Office Manager	L12-11	1	1	
IT Officer	L13-12	1	1	
Law Librarian	L14-12	1	1	
Account Officer	L18-15/14-12	1	1	
Law Clerk	L18-15/14-12	4	4	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
		25	26	
<b><u>Information Technology Division</u></b>				
IT Specialist	L9-7/6-5	1	1	
IT Assistant	L13-12	2	2	
		3	3	
<b><u>Supernumerary Posts</u></b>				
Public Relations Officer	L9-7	0	1	
		0	1	
<b>Total Permanent Posts</b>		111	113	
<b>Total Supernumerary Posts</b>		0	0	
<b>Total</b>		111	113	

## ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2022	2023	
<b>Leadership Commission</b>				
<b><u>Headquater</u></b>				
Chairperson	L3	1	1	
Commissioners	L4	2	2	
Secretary	L6-5	1	1	
Assistant Admin Officer	L10-9/8-7	1	1	
Transcriber	L12-11	1	0	traded off
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Information & Data Officer	L13-12/11-10	1	1	
Account Officer	L18-15/14-12	1	1	
Chauffer	L18-17	1	1	
Cleaner	L19-18	1	1	
		12	11	
<b><u>Supernumerary Posts</u></b>				
Public Relations Officer	L12-11	0	1	new post
ICT Help Desk	L13-14	0	1	new post
Driver	L19-18	0	1	new post
		0	3	
<b>Total Permanent Posts</b>		12	14	
<b>Total Supernumerary Posts</b>		0	0	
<b>Total</b>		12	14	

<b>Grand Total</b>	<b>5631</b>	<b>5655</b>	
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